



Policy 3057: Display Cases and Exhibit Space

Adopted: *June 24, 1998*

Reviewed/Revised: *April 28, 2010; January 28, 2015; August 22, 2018; September 22, 2021*

I. Purpose

The Algonquin Area Public Library maintains two display cases and hanging art exhibit space in order to share displays, exhibits, collections, or hobbies of interest to members of the community. Library facilities, including display and exhibit spaces, may not be used in any way that is deemed contrary to supporting the Library's mission. All displays and exhibits must be approved by Administration. Any display or exhibit which raises substantial question will be referred to the Board of Trustees. Displays or exhibits do not represent endorsement by the Library. Solicitation of funds or the sale of items is prohibited by any organization other than the Library or Friends of the Algonquin Area Public Library. Non-profit organizations may give contact information for donations or sale of items. Library displays or exhibits take precedence and the Library reserves the right to cancel or postpone any scheduled displays or exhibits.

II. Display Cases

Availability of display cases varies and is reserved on a first-come, first-served basis for patrons who live in the Library District or are Algonquin/Lake in the Hills residents. This display case may be scheduled for the display of an individual's or group's collection or hobby. Display case space will be assigned, and more than one individual's or group's display may be in the case at any time. Displays in the Youth Services Department must be determined to be of interest to children and displays in the Adult Services Department must be determined to be of interest to the community.

III. Hanging Art Exhibit Space

Availability of the hanging art exhibit space varies and is reserved on a first-come, first-served basis for patrons who live in the Library District or are Algonquin/Lake in the Hills residents. Items displayed in the hanging art exhibit space are freely accessible to the public and are not protected by any barrier. Exhibitors accept the risk of displaying artwork in the Library. The Library cannot be held responsible for loss or damage to any artwork displayed in the hanging art exhibit space. Exhibitors are responsible for providing all frames or other hanging materials and must install and remove their own exhibits.