ALGONQUIN AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
2600 Harnish Drive
June 28, 2017
7:30 P.M.

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, June 28, 2017 at the Harnish Library.

All packets were distributed on Friday, June 23, 2017 and an agenda was posted in both libraries forty-eight hours prior to the meeting.

The meeting was called to order at 7:30 p.m. by President McGuire.
Those answering roll call were Trustees Athmalingam, Gebhardt, McGuire, Mejia, Schaaf, and Smith. Also present were Director Bero, Assistant Director Murray, and Department Managers Christopherson, Parmele, Pearsall, and Slavick.

AUDIENCE TO VISITORS

Visitors present were John Piemonte from Ehlers and Associates and Circulation Supervisor Husak.

CONSENT AGENDA

A motion to approve the consent agenda with the amended minutes of May 24, 2017 indicating the time of arrival of Trustee Sanchez as 7:33 p.m. and the June 14, 2017 Board of Trustees Meeting Minutes, the May 2017 Disbursements was made by Secretary Schaaf and seconded by Vice President Gebhardt.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Schaaf, and Smith
Nays: None
Absent: Sanchez
Abstain: None

Trustee Sanchez arrived at 7:35 p.m.

APPROVAL OF GUARANTEED MAXIMUM PRICE FOR FACILITIES EXPANSION & RENOVATION PROJECT

A motion for the Approval of Guaranteed Maximum Price for Facilities Expansion & Renovation Project as prepared by Chapman and Cutler was made by Secretary Schaaf and seconded by Vice President Gebhardt.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

PRESENTATION ON ISSUANCE OF DEBT CERTIFICATES BY EHLERS ASSOCIATES

John Piemonte distributed a handout to the Board. He gave a presentation regarding the issuance of debt certificates and the sale of bonds. A motion to approve the purchase of debt certificates with the specified parameters in the report was made by Vice President Gebhardt and seconded by Trustee Athmalingam.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

TRANSFER TO THE SPECIAL RESERVE FUND

A motion to Transfer $215,000.00 from the General Operating Fund to the Special Reserve Fund for the purpose of Capital Improvement was made by Secretary Schaaf and seconded by Trustee Sanchez.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

A motion to amend the previous motion to include the Transfer of $215,000.00 from the General Operating Fund to the Special Reserve Fund for the purpose of Capital Improvement including but not limited to the remodel of the branch and expansion and remodel of the Main Library was made by Secretary Schaaf and seconded by President McGuire.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

BUDGET FOR FISCAL YEAR 2017–2018
WORKING BUDGET FY 2017-2018

Executive Director Bero and Assistant Director Murray reviewed the Tentative Budget and Appropriations for Fiscal Year 2017-2018 for the Board.

ADOPTION OF ORDINANCE NO. 2016-2017-108, AN ORDINANCE ADOPTING A TENTATIVE COMBINED BUDGET AND APPROPRIATIONS FOR FY 2017-2018.

A motion to adopt Ordinance No. 2016-2017-108, an Ordinance Adopting a Tentative Combined Budget and Appropriations for FY 2017-2018 was made by Treasurer Mejia and seconded by Trustee Athmalingam.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

SETTING THE DATE AND TIME FOR THE PUBLIC HEARING ON THE ANNUAL BUDGET AND APPROPRIATIONS: WEDNESDAY, AUGUST 23, 2017, 7:00 P.M.

A motion to set the date and time for the Public Hearing on the Annual Budget and Appropriation for Wednesday, August 23, 2017 at 7:00 p.m. in the Mulcahy Board Room was made by Secretary Schaaf and Vice President Gebhardt.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

STAFF REPORTS

There was some discussion.

CORRESPONDENCE

A thank you note from Barb Olsen and the homeschoolers group who meet at our Eastgate Facility.

There was some discussion regarding the Books by Mail program funded by the library for the Algonquin Area Public Library cardholders. Secretary Schaaf would like to revisit this program to look at the hard data.

Executive Bero extended an invitation to the Board for the official groundbreaking of the Facilities Improvement Plan.

Secretary Schaaf commended Librarian Donahue and Chili's for a program he attended at the library.

Executive Bero informed the Board that the Village of Algonquin denied our request to waive the permit fees for the expansion.

At the inquiry of Secretary Schaaf regarding the downed light poles at Harnish, Assistant Director Murray informed the Board that there has been discussion concerning grant programs for replacement of the poles. She would like to pursue the grant programs.

Trustee Athmalingam mentioned his dislike of the mobile app.

The Friends of the Library Book Sale is July 6th through July 9th.

President McGuire appointed Secretary Schaaf as the Friends of the Library liaison.

President McGuire inquired about the phasing out and the target date of Executive Bero's exit. Executive Bero discussed meeting with the Personnel Committee to discuss the updated succession plan and the final transition of Assistant Director Murray to the Executive Director's position and the recruitment of an Assistant Director.

EXECUTIVE SESSION [5ILCS 120/2.(C)(21)] FOR SEMI-ANNUAL REVIEW OF EXECUTIVE MINUTES

President McGuire moves to Executive Session for the Semi-annual Review of Executive Minutes at 9:41 p.m.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

Return to Open Session at 9:51 p.m.
A motion to approve that the executive session meeting minutes remain closed was made by Vice President Gebhardt and seconded by Trustee Athmalingam.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

ADJOURNMENT

A motion to adjourn at 9:52 p.m. was made by Trustee Sanchez and seconded by Treasurer Mejia.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

ATTEST:

Stephen W. Schaaf

Secretary

APPROVED:

Kate K. McGuire

President