ALGONQUIN AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
2600 HARNISH DRIVE
JUNE 14, 2017
7:30 P.M.

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, June 14, 2017 at the Harnish Library.

All packets were distributed on Friday, June 9, 2017 and an agenda was posted in both libraries forty-eight hours prior to the meeting.

The meeting was called to order at 7:31 p.m. by President McGuire.
Those answering roll call were Trustees Athmalingam, Gebhardt, McGuire, Mejia, Schaaf, and Smith. Also present were Executive Director Bero and Assistant Director Murray.

AUDIENCE TO VISITORS

Visitors present were Construction Manager Steve Hendrickson from Shales McNutt. Architect Doug Pfeiffer and Samantha Josh from Dewberry Architects.

PRESENTATIONS

Steve Hendrickson presented the opening of Bids for the Harnish Facility Renovation and Upgrade. 66 Bids were received as Base Bids. All bids were vetted. Contracts are drafted and with the Board's approval they will go out tomorrow. Steve discussed Alternate 23 to replace the carpeting at the Eastgate Branch Library for consideration and approval.
Doug Pfeiffer discussed what is included in the project and the changes made which allowed a safer contingency fund. As the project progresses the Board can elect to use the contingency fund to refine the design.

APPROVAL OF CONTRACT FOR FACILITIES EXPANSION & RENOVATION PROJECT

A motion to award the contracts for the Facilities Expansion & Renovation Project to the lowest bidders presented by Shales McNutt Construction to include Alternate 23 which is the replacement of flooring at the Eastgate Branch was made by Secretary Schaaf and seconded by Vice President Gebhardt.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Schaaf, and Smith
Nays: None
Absent: Sanchez
Abstain: None

A motion to award the contract for professional moving services to Ace Relocation Services as presented by Doug Pfeiffer, Dewberry Architects was made by Vice President Gebhardt and seconded by Trustee Smith.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Schaaf, and Smith
Nays: None
Absent: Sanchez
Abstain: None

PROCLAMATION FOR NATIONAL POLLINATOR WEEK, JUNE 19-25, 2017

Assistant Director Murray discussed a community collaboration with the Village of Algonquin. The Library accepted a partnership with the Village of Algonquin and Public Works project to protect the Monarch butterfly. The Library will display information and provide programming about the Monarch butterfly for National Pollinator Week, June 19-25, 2017. A motion to adopt the Proclamation for National Pollinator Week, June 19-25, 2017 was made by Treasurer Mejia and seconded by seconded by Vice President Gebhardt.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Schaaf, and Smith
Nays: None
Absent: Sanchez
Abstain: None

OTHER BUSINESS

There was some discussion regarding the HVAC at the Eastgate Branch. The system was down and the building was closed due to the temperature. Secretary Schaaf recommended that the Facilities take a closer look at the Asset Management Plan. Executive Director Bero recommended that a new Asset Management Plan be created after the Expansion Project is complete.

ADJOURNMENT

A motion to adjourn at 8:20 pm was made by Secretary Schaaf and seconded by Treasurer Mejia.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Schaaf, and Smith
Nays: None
Absent: Sanchez
Abstain: None

ATTEST:

Stephen Schaaf
Secretary

APPROVED:

President