Algonquin Area Public Library District Board of Trustees Meeting
2600 Harnish Drive, Algonquin, Illinois
September 23, 2026
7:00 pm
Board Meeting

Call to Order
President Taylor called the Regular Board Meeting to order at 7:00 pm.

Roll Call
In attendance: Trustee Becker, Trustee Jamison, Vice President Johnson, and President Taylor
Absent: Trustee Medrano-Sanchez, Treasurer Pelke, and Secretary Sharkey
Staff present: Assistant Director-Operations Husak, Managers Erin Maiero, Henry Sadowski, Anne Kunzen, Sam Chiappone, and Rebecca Lapinski and Coordinator Doug Cataldo (Executive Director Murray was absent)

Audience to Visitors
There were none in attendance.

Secretary Pro Tempore
Due to the absence of Secretary Sharkey, Trustee Jamison was selected as Secretary *pro tempore.*

Consent Agenda
a) Approval of the August 26, 2026 Budget & Appropriations Hearing Minutes
b) Approval of the August 26, 2026 Board Meeting Minutes
c) Approval of August 2026 Financial Statements
d) Approval of 2027 Holidays and Closings

An adjustment to the August 26, 2026 minutes for the Adoption of Ordinance No. 2026-2027-101, "Vice President Johnson" replaced "Trustee Johnson" and "Trustee Jamison" replaced "Vice President Jamison". Vice President Johnson made a motion to approve the consent agenda with corrected minutes and Trustee Becker seconded. The motion passed unanimously with a voice vote.

Approval of September 2026 Disbursements
Trustee Becker inquired about payment to Bibliotheca and Assistant Director Husak explained it was our annual cost for the AMH sorter. Trustee Becker moved to approve the disbursements of $290,355.57 and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Taylor
Nays: None
Absent: Medrano-Sanchez, Pelke, Sharkey
Abstain: None

Adoption of Resolution 2026-01, a Resolution to Determine Estimate of Funds Needed
Trustee Becker would prefer the amount requested be a little lower. Vice President Johnson moved to adopt Resolution 2026-01, a Resolution to Determine Estimate of Funds Needed and Trustee Jamison seconded.The motion passed with a roll call vote as follows:

Ayes: Jamison, Johnson, Taylor
Nays: Becker
Absent: Medrano-Sanchez, Pelke, Sharkey
Abstain: None

Approval of Reimbursement for Travel, Meals, and Lodging for a Staff Member
Four staff members will be attending the Illinois Library Association Annual Conference in Peoria, Illinois from October 5-8 and will be staying at the Staybridge Suites adjacent to the Conference Center. The nightly rate is $154 a night, which is higher than the IRS rate of $110 a night for that location. The Board is asked to approve the rate of $154 a night.

Trustee Becker moved to approve the rate of $154.00 per night for staff members Sara Murray, Alicia Parmele, Holly Eberle, and Karrie Stewart and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Taylor
Nays: None
Absent: Medrano-Sanchez, Pelke, Sharkey
Abstain: None

Approval of Landscaping Project Expense Limit

Executive Director Murray requested that the Board delegate authority to her to approve change orders for the landscaping project not to exceed a total project cost of $140,000.00. Trustee Becker moved to delegate this authority as requested and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Taylor
Nays: None
Absent: Medrano-Sanchez, Pelke, Sharkey
Abstain: None

Committee Reports

The Policy Committee is expected to meet in January 2027.

The Facilities Committee plans to meet again soon to discuss landscaping. So far the project looks great after removing the trees. Chairperson Johnson is super excited for the front of the building and appreciates that the security cameras will have clearance. The clean- up along the side of the property looks good. Chairperson Jamison feels safer since the tree removal as the space is much more open. Trees with a taller canopy would be appreciated.

The Budget & Personnel Committee plans to meet in October 2026 to discuss the levy.

Staff Reports

Assistant Director Husak shared the highlights and upcoming information provided by Executive Director Murray. Welcome back, Fred! Landscape updates were share. The annual financial audit is going well. We will be switching from WIN to LIMRiCC Health Insurance plans and documents will be presented in November. We received estimates to replace the Eastgate parking lot lights as several are dim or out, and Vice President Johnson asked for an update. We should discuss trustee training requirements.

Trustee Reports

Trustee Jamison had nothing to report.
Trustee Becker is a fan of the new catalog and appreciates Stackmap.
Vice President Johnson is happy to have Fred back with the team and is glad to hear the good news of the firewall update.
President Taylor is happy to have Fred back with the team and commented on the landscaping project.

Correspondence

There was no correspondence to share this month.

Adjournment

The meeting was adjourned by declaration by President Taylor at 7:27 pm.

APPROVED: _____ ATTEST: _____
Lindsay Taylor, President Tracy Sharkey, Secretary