

**Algonquin Area Public Library District Board of Trustees Meeting**  
**2600 Harnish Drive, Algonquin, Illinois**  
**January 28, 2026**  
**7:00 pm**

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday January 28, 2026 at 7:00 pm. The meeting was held at the Main Library located at 2600 Harnish Drive, Algonquin, Illinois.

All packet documents were made available on or before the day of the meeting and an agenda was posted online and in both libraries forty-eight hours prior to the meeting.

**Call to Order**

President Taylor called the Regular Board Meeting to order at 7:02 pm.

**Roll Call**

In attendance: Trustee Becker, Trustee Jamison, Vice President Johnson, Trustee Medrano-Sanchez, Treasurer Pelke, Secretary Sharkey, and President Taylor

Absent: None

Staff present: Executive Director Murray, Assistant Director-Public Services Alicia Parmele, Assistant Director-Operations Husak, Managers Erin Maiero, Henry Sadowski, Anne Kunzen, Rebecca Lapinski, and Sam Chiappone and Coordinator Doug Cataldo

**Audience to Visitors**

No visitors were present.

**Report from Friends of the Algonquin Area Public Library**

No Friends were present and there was no report.

**Consent Agenda**

- a) Approval of the December 10, 2025 Board Meeting Minutes
- b) Approval of December 2025 Financial Statements

Treasurer Pelke moved to approve the Consent Agenda as presented and Vice President Johnson seconded. The motion passed unanimously with a voice vote.

**Approval of January 2026 Disbursements**

Trustee Johnson asked when the debt certificates would be paid off and Executive Director Murray explained that the final payment will be made in February 2027. Vice President Johnson moved to approve the January 2026 disbursements in the amount of \$689,116.83 and Secretary Sharkey seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: None

Abstain: None

**Approval of Emergency Expenses**

We expect to receive invoices soon to respond to the damage caused by a pipe break on January 15 and we have consulted with our insurance company about filing a claim for the cost of damages. Damages were not as extensive as initially expected, so Executive Director Murray explained that it may be better in the long run to pay expenses from the operating budget instead of filing a claim that could result in higher premiums. Trustee Becker moved to authorize the Executive Director to pay emergency expenses either through the normal

operating budget or by paying the insurance claim deductible and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: None

Abstain: None

### **Approval of 2026-2028 Strategic Plan**

Trustees were invited to give feedback and ask questions after the presentation of the draft Strategic Plan at the December Board Meeting and that feedback was addressed and/or incorporated. The Board reviewed the final draft of the 2026-2028 Strategic Plan as presented. A motion to approve the 2026-2028 Strategic Plan was made by Secretary Sharkey and seconded by Vice President Johnson. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: None

Abstain: None

### **Approval of Policies**

- a. Policy 2020 Purchasing**
- b. Policy 3005: Privacy and Confidentiality**
- c. Policy 3015: Collection Management**
- d. Policy 3036: Notary**

These policies were presented to and discussed by the Policy Committee on January 26. A few minor changes suggested by the Policy Committee have been incorporated. Following the recommendation made by the Policy Committee at the January 26, 2026 meeting, Trustee Becker seconded the motion to approve the policies as presented. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: None

Abstain: None

### **Review of Illinois Public Library Service Standards**

Executive Director Murray explained the suggested service standards for public libraries in the State of Illinois. This format replaces Serving our Public checklist that the Board has reviewed in previous years. Reviewing the twelve categories of standards and each category of Core, Intermediate, and Advanced, we are currently meeting 230 out of 279 standards. We are meeting all but 5 of the Core standards, which is the level expected by the State. We have an additional 28 standards in progress, and 16 standards have not yet been addressed. We will prepare a short report for the State explaining the status of all Core standards that will be submitted with our Per Capita Grant application.

### **Committee Reports**

Budget and Personnel: Nothing to report

Facilities: There was some discussion about the broken pipe and response at the Harnish Main; the Committee will meet again when it is time to review and discuss the implementation of the landscaping project plans

Policy: Met on January 26, 2026; may meet in July if necessary or will plan to meet next January 2027

### **Staff Reports**

Secretary Sharkey asked about the Staff Reports format and time requirements of staff. Several trustees noted that they read the full report and appreciate the details about staff accomplishments and library programs.

Executive Director Murray will discuss the report with managers to ensure they are contributing to the report in

a way that feels purposeful and not inconsequential. Trustee Becker asked about Beanstack. The boiler project is wrapping up with the refinement of control system access. Staff worked together as an incredible team to assist with cleanup during the water emergency. There is a staff in-service scheduled for Friday, January 30.

**Trustee Reports**

Secretary Sharkey is looking forward to rejoining her book club buddies in March.

Trustee Jamison had nothing to report.

Trustee Becker recommended two books: "The Last Secret Agent" and "The War for Middle Earth".

Trustee Medrano-Sanchez had nothing to report.

Treasurer Pelke enjoyed the excellent glass blowing and the photography classes.

President Taylor had a great experience working in the Makerspace on a laser cut water bottle for a family gift.


Vice President Johnson participated at the Blood Drive that was relocated to Jacobs HS due to the pipe break emergency. He is looking forward to participating in upcoming ILA Webinars for AI Literacy and Book Bans for Trustees.

**Correspondence**

A thank you note was received from D300 for Theresa's work on the giving tree project.

The meeting was adjourned by President Taylor at 7:57 pm.

APPROVED:   
Lindsay Taylor, President

ATTEST:   
Tracy Sharkey, Secretary