

**Algonquin Area Public Library District Board of Trustees Meeting**  
**2600 Harnish Drive, Algonquin, Illinois**  
**December 10, 2025**  
**7:00 pm**

**Call to Order**

President Taylor called the Board Meeting to order at 7:02 pm.

**Roll Call**

In attendance: Trustee Becker, Trustee Jamison, Vice President Johnson, Trustee Medrano-Sanchez, Secretary Sharkey, and President Taylor

Absent: Treasurer Pelke

Staff present: Executive Director Murray, Assistant Director-Operations Husak, Managers Erin Maiero, Henry Sadowski, Rebecca Lipinski, and Sam Chiappone and Coordinator Doug Cataldo

**Audience to Visitors/Public Comment**

Eleanor Mamayek from the Friends of the Library and Nick Bava from Sikich

**Report from Friends of the Algonquin Area Public Library**

Eleanor reported on the Dine & Share events. The Friends' Dine and Shares through November have tallied \$1,090. This will be Eleanor's last board meeting as a Friends representative. The Friends voted to disband at their December 2<sup>nd</sup> meeting.

**Consent Agenda**

- a) **Approval of Minutes of the October 22, 2025 Board of Trustees Meeting Minutes**
- b) **Acceptance of October 2025 Financial Statements**
- c) **Acceptance of November 2025 Financial Statements**

Trustee Becker moved to approve the Consent Agenda as presented and Vice President Johnson seconded. The motion passed by a unanimous voice vote.

**Approval of November and December 2025 Disbursements**

Trustee Becker moved to approve the disbursements in the amount of \$330,126.53 and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Sharky, Taylor

Nays: None

Absent: Pelke

Abstain: None

**Acceptance of the Audited Financial Statement for Fiscal year Ended June 30, 2025**

Nick Bava from Sikich presented the annual financial statement and auditor's report to the Board. The library received an unmodified opinion which is a clean opinion and the highest level that is given from the auditors. Trustee Becker asked what a modified opinion would be, and Nick explained it would be if there was an omission of documentation. Trustee Becker asked about the IMRF percentage difference from 2021 of 103% to 88%, and Nick explained that as the market shifts, IMRF amounts shift as well. Trustee Becker moved to accept the Audited Financial Statement and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Sharky, Taylor

Nays: None

Absent: Pelke

Abstain: None

**Approval of Certificate of Status Exempt Property**

This is the last year that the Board will approve this certificate. Going forward, the Executive Director will file the certificate and only bring it to the Board if the status has changed or is anticipated to change. Trustee Becker

moved to approve the Certificate of Status Exempt Property and Vice President Johnson seconded. The motion passed by a unanimous voice vote.

### **Approval of Web Accessibility Statement**

Executive Director Murray gave a brief review of a complaint filed by an individual against a few Illinois libraries in regards to website accessibility. There is a belief that other libraries may see a similar complaint in the future. This statement gives an indication that the Library is striving to meet an acceptable standard of accessibility. Trustee Becker asked if the Executive Director knew what the complaint was that started this action. Trustee Jamison asked if the concerns were with accessibility or content, and Executive Director Murray confirmed that accessibility is the issue. The only adjustment may be made to the contact email address. Trustee Becker moved to approve the Web Accessibility Statement and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Sharky, Taylor

Nays: None

Absent: Pelke

Abstain: None

### **Review of Agreement with the Friends of the Algonquin Area Public Library**

The Trustees acknowledged the letter dissolving the Friends of the Library. The Trustees acknowledged and thanked the Friends for their years of service to the Library.

### **Review of Harnish Main Library Landscaping Design Concept**

Executive Director Murray reviewed the information that Jenna Andresen shared at the Facilities Meeting on November 17, 2025. At this time, the Board does not need to take any formal action as the consensus to move forward in planning is adequate. Decisions will be made in the future when it is time to take action and go to bid for plan implementation.

### **Review of Draft Strategic Plan for 2026-2028**

Executive Director Murray explained the various methods that were used to gather information to create the Plan, as well as how input was sought to create the draft plan. President Taylor asked about quantifying goals and objectives. Timelines and more quantifiable measurements will be added once the plan is acceptable. Trustee Becker commented about the wording of global awareness, and that it may be a deterrent to some people. Trustee Medrano-Sanchez commented it feels a bit too broad. There was a positive response from staff and trustees regarding the addition of the fourth category: Support Our Staff. Executive Director Murray will share this draft out to the trustees in order to solicit feedback before the January Board meeting.

### **Committee Reports**

Facilities: The new boiler installation is nearly complete. The landscaping project needs a bit more information before we know how to approach the plans.

Policy: The Committee will plan to meet in January.

Budget and Personnel: No report

### **Staff Reports**

Legislative meetups were discussed with extra focus on the cost of ebooks and other digital media. Test proctoring services will be sunsetted at the end of 2025 due to complications and inconsistencies with the service. Staff have created a resource list for patrons seeking this service. The Winter Reading Program will begin on December 15th. Staff receiving longevity awards will be recognized at the all-staff in-service on December 13, where we will cater a breakfast, discuss the Strategic Plan, provide tours, and meet as departments at the Eastgate Branch Library.

### **Trustee Reports**

- Trustee Jamison had nothing to report.
- Trustee Becker shared that a friend visited the library and had a great experience at the Adult Services desk, recommending a raise for the staff member.

- Trustee Medrano-Sanchez is busy getting ready for Christmas. She did not like a book she checked out, and would recommend folks avoid it.
- Vice President Johnson found the legislative meetup helpful, and he learned more about the challenges of ebook costs.
- Secretary Sharkey had nothing to report.
- President Taylor enjoyed the Trunk or Treat at Neubert School. She also thanked the staff and fellow Trustees for all the work done and recognized the many accomplishments of this past year.

### Correspondence

The Library's attorney shared updates with FOIA and OMA. The suggestion box responses were also shared.

### Adjournment to Executive Session

- [5 ILCS 120/2.06(d)] Semi-Annual Review of Closed Session Minutes
- [5 ILCS 120/2(c)(1)] for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

President Taylor made the motion to move into Executive Session at 8:53pm and Secretary Sharkey seconded. The motion passed unanimously by voice vote. There was a brief comfort break before the Executive Session was called to order.

Trustees returned to open session at 10:34pm. Trustees present were: Trustee Becker, Trustee Jamison, Vice President Johnson, Trustee Medrano-Sanchez, Secretary Sharkey, and President Taylor. Trustee Pelke was absent. Executive Director Murray was also present.

### Action as a Result of Executive Session

Trustee Becker moved that the Board approve the destruction of verbatim recordings from Executive Sessions held more than 18 months ago, which would be the recording from meetings held on or before June 10, 2024, and Vice President Johnson seconded. The motion passed unanimously by voice vote.

President Taylor moved to approve closed session minutes from June 25, 2025 and Trustee Jamison seconded. The motion passed unanimously by voice vote.

President Taylor moved to keep closed selected minutes from January 23, 2019 and earlier and February 24, 2021, and make minutes from June 25, 2025 open for public inspection and Trustee Becker seconded. The motion passed unanimously by voice vote.

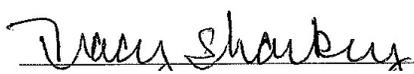
President Taylor moved to award a salary increase in the amount of 4% to Executive Director Murray as a result of her annual performance evaluation and Trustee Jamison seconded. The motion passed with a roll call vote as follows:

Ayes: Jamison, Johnson, Sharky, Taylor  
 Nays: Becker, Medrano-Sanchez  
 Absent: Pelke  
 Abstain: None

### Adjournment

The meeting was adjourned by President Taylor at 10:37 pm.

APPROVED:   
 Lindsay Taylor, President

ATTEST:   
 Tracy Sharkey, Secretary