

Algonquin Area Public Library District Board of Trustees Meeting
2600 Harnish Drive, Algonquin, Illinois
September 24, 2025
7:00 pm
Board Meeting

Call to Order

Vice President Johnson called the Regular Board Meeting to order at 7:00 pm.

Roll Call

In attendance: Trustee Becker, Trustee Jamison, Vice President Johnson, Trustee Medrano-Sanchez, and Secretary Sharkey.

Remote attendance: President Taylor

Absent: Treasurer Pelke

Trustee Becker moved to allow President Taylor to attend the meeting virtually and Secretary Sharkey seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Sharkey, and Taylor

Nays: None

Absent: Pelke

Abstain: None

Staff present: Executive Director Murray, Assistant Director-Operations Husak, Managers Erin Maiero, Henry Sadowski, Anne Kunzen, and Sam Chiappone and Coordinator Doug Cataldo

Audience to Visitors

There were no visitors in attendance.

Report from Friends of the Algonquin Area Public Library

There was no report from the Friends.

Consent Agenda

- a) Approval of the August 27, 2025 Budget & Appropriations Hearing Minutes
- b) Approval of the August 27, 2025 Board Meeting Minutes
- c) Approval of August 2025 Financial Statements
- d) Acceptance of 2026 Holidays and Closings

Trustee Becker moved to approve all items on the consent agenda and Vice President Johnson seconded. The motion passed unanimously with a voice vote.

Approval of September 2025 Disbursements

Treasurer Sharkey moved to approve the disbursements in the amount of \$187,459.78 and Trustee Becker seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Sharkey, and Taylor

Nays: None

Absent: Pelke

Abstain: None

Adoption of Resolution 2025-03, a Resolution to Determine Estimate of Funds Needed

Executive Director Murray indicated that we could expect an increase over last year's extension by about 4.3% based on current estimates. Trustee Becker moved to adopt Resolution 2025-03 to Determine Estimate of Funds Needed and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Sharkey, and Taylor

Nays: None

Absent: Pelke

Abstain: None

Approval of Policy Updates

- **Policy 2040: Wage Scale**
- **Policy 3023 Lost and Damaged Materials**

There was no discussion about the proposed policy updates. Trustee Medrano-Sanchez made a motion to approve changes to Policy 2040: Wage Scale and Policy 3023: Lost and Damaged Materials and Trustee Becker seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Sharkey, and Taylor

Nays: None

Absent: Pelke

Abstain: None

Approval of Contract for Managed IT Services

There were some questions about the contract and fee structure. Technology Manager Maiero explained that \$7500 is the one-time on-boarding fee for the first month and the monthly fee is approximately \$5830 moving forward. Additional information was discussed about a hostile takeover, onsite vs remote storage, and what is included in the contract. Overall, trustees felt the services are worth the investment. Secretary Sharkey moved to approve the contract with WebIT for comanaged IT services and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Sharkey, and Taylor

Nays: None

Absent: Pelke

Abstain: None

Acceptance of Donation of Art

A piece of original art depicting buildings in downtown Algonquin was donated by former resident Julie Korte. The art was initially purchased at a Founders Days event. Trustee Becker moved to accept the donation of the art and President Taylor seconded. The motion passed unanimously with a voice vote.

Approval of Reimbursement for Travel, Meals, and Lodging for a Staff Member

Jennifer Jazwinski will be attending a conference in Springfield, Illinois and the hotel rate of \$175.00 per night exceeds the IRS rate. Trustee Becker moved to approve reimbursement at a rate of \$175.00 per night and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Sharkey, and Taylor

Nays: None

Absent: Pelke

Abstain: None

Adoption of Proclamation for National Friends of Libraries Week 2025

It has been the annual practice of this Board to issue a proclamation recognizing National Friends of Libraries Week, which falls on October 19-25 this year. Vice President Johnson read the Proclamation. President Taylor moved to approve the proclamation and Trustee Jamison seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Sharkey, and Taylor

Nays: None

Absent: Pelke

Abstain: None

Review of Agreement with the Friends of Algonquin Area Public Library

It has been approximately 8 months since the Library and Friends signed an Agreement. In reviewing this time, there was some discussion about the amount of resources and staff time that are being dedicated to the Friends of the Library as well as an apparent misalignment of missions. At the request of the Trustees, Executive Director Murray will meet with the Friends and ask for clarification on their mission. No action will take place at this time.

Committee Reports

The Policy Committee will plan to meet in January 2026.

The Facilities Committee will plan to meet again when the landscaping draft plan is shared.

The Budget & Personnel Committee plans to meet in October 2025 to discuss the levy.

Staff Reports

Executive Director Murray shared that the ILA Conference is coming up in October. The Library's current Memo of Understanding with D300 schools, Ella Johnson Library, and Fox River Valley Library is set to expire this December, and the organizations are in discussion about continuing, terminating, or amending this agreement. Vice President Johnson commended the work noted in the staff reports that highlights both public facing programs and staff development. President Taylor appreciated the staff report on the Play Make Learn Conference.

Trustee Reports

- Secretary Sharkey – Mentioned the phenomenal job that Executive Director Murray does and the knowledge she has in serving the community, running the library, and educating the trustees on how it gets done.
- Trustee Becker – Mentioned the tough events facing the country recently regarding free speech. He believes Libraries can be a force of calm during these times, that it's important to give voices to all sides, and would like to see us be our best selves. Banned book week is coming up in October, and he believes not having books in the library is a form of banning books. Remember the most banned book in the world is the Bible. He also noted that the library does not have any hard copies of books by Charlie Kirk and has requested that Riley Gaines' Swimming Against the Current be added to the library's collection.
- Trustee Medrano-Sanchez – Mentioned the upcoming ILA conference. Commented on books that were not here in the Library, and sometimes you find one on the shelf that surprises you. May be traveling in October. Has Jury Duty coming up. Took the opportunity to wish everyone a Happy Halloween.
- Trustee Jamison – Nothing to report
- President Taylor – Looking forward to the conference and encouraged trustees to share reports like the staff.
- Vice President Johnson – LinkedIn threads have been sharing services for Kindle that are available from the library for free.

Correspondence

No correspondence

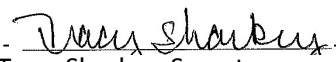
Adjournment

The meeting was adjourned by Vice President Johnson at 8:34 p.m.

APPROVED:


Lindsay Taylor, President

ATTEST:


Tracy Sharkey, Secretary