

Algonquin Area Public Library District Board of Trustees Meeting
2600 Harnish Drive, Algonquin, Illinois
August 27, 2025
7:00 pm

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday August 27, 2025 at 7:00 pm. The Board Meeting was held at the Main Library located at 2600 Harnish Drive, Algonquin, Illinois immediately following the Budget & Appropriation Hearing.

All packet documents were made available on or before the day of the meeting and an agenda was posted online and in both libraries at least forty-eight hours prior to the meeting.

Board Meeting

Call to Order

President Taylor called the Regular Board Meeting to order at 7:13 pm.

Roll Call

Present: Trustee Becker, Trustee Jamison, Vice President Medrano-Sanchez, Treasurer Pelke, Secretary Sharkey, and President Taylor

Absent: Vice President Johnson

Staff present: Executive Director Murray, Assistant Director-Operations Husak, Managers Erin Maiero, Henry Sadowski, and Anne Kunzen and Coordinator Doug Cataldo

Audience to Visitors

Eleanor Mamayek

Report from Friends of the Algonquin Area Public Library

- The August book sale had 468 people attend with receipts of \$4400, which is on par with previous book sales considering one less sale day and no entrance fees charged
- The Dine and Share from Red Robin earned \$298
- The next three Dine and Share events are scheduled for McAlister's, Portillo's, and Culver's

Consent Agenda

- a) Approval of the July 23, 2025 Regular Board Meeting Minutes
- b) Approval of the August 6, 2025 Special Board Meeting Minutes
- c) Approval of July 2025 Financial Statements
- d) Acceptance of the Illinois Public Library Annual Report (IPLAR)

Treasurer Pelke asked why we need to complete this report and Executive Director Murray explained that we are mandated in Illinois to complete the document. Much of the information is shared at the federal level. Treasurer Pelke moved to approve the Consent Agenda as presented and Trustee Becker seconded. The motion passed unanimously with a voice vote.

Approval of August 2025 Disbursements

Trustee Becker moved to approve the disbursements in the amount of \$281,700.53 and Treasurer Pelke seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Medrano-Sanchez, Pelke, Sharkey, and Taylor

Nays: None

Absent: Johnson

Abstain: None

Adoption of Amended FY25-26 Operating Budget

Treasurer Pelke moved to approve the amended FY25-26 Operating Budget and Trustee Becker seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Medrano-Sanchez, Pelke, Sharkey, and Taylor

Nays: None

Absent: Johnson

Abstain: None

Adoption of Ordinance No. 2025-2026-101, A Combined Annual Budget & Appropriations Ordinance for Library Purposes for FY2025-2026

Treasurer Pelke moved to approve Ordinance No. 2025-2026-101, a Combined Annual Budget & Appropriations Ordinance for Library Purposes for FY2025-2026 and Trustee Becker seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Medrano-Sanchez, Pelke, Sharkey, and Taylor

Nays: None

Absent: Johnson

Abstain: None

Approval of Certified Estimate of Anticipated Revenue by Source

Treasurer Pelke moved to approve the Certified Estimate of Anticipated Revenue by Source and Trustee Becker seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Medrano-Sanchez, Pelke, Sharkey, and Taylor

Nays: None

Absent: Johnson

Abstain: None

Adoption of Ordinance No. 2025-2026-102, An Ordinance Determining to Levy for FY2025-2026 an Additional Tax of up to .02% of Equalized or Assessed Value of Taxable Property for Particular Building and Equipment Purposes in Accordance with 75 ILCS 16/35-5(b)

Treasurer Pelke moved to approve Ordinance No. 2025-2026-102 and Trustee Becker seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Medrano-Sanchez, Pelke, Sharkey, and Taylor

Nays: None

Absent: Johnson

Abstain: None

Adoption of Ordinance No. 2025-2026-103, An Ordinance Receiving a Deposit into the Special Reserve Fund

The Geothermal reimbursement of \$490,490.04 has been received and will be deposited directly into the Special Reserve Fund. Trustee Becker moved to approve the Ordinance No. 2025-2026-103 and Treasurer Pelke seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Medrano-Sanchez, Pelke, Sharkey, and Taylor

Nays: None

Absent: Johnson

Abstain: None

Acceptance of Alternate 1 for Boiler Replacement Project

There was some brief discussion about the benefits we would receive by including Alternate 1 in the boiler replacement project, specifically that dampers and airflow would be automated. Trustee Becker moved to approve Alternate 1 for Boiler Replacement Project and Treasurer Pelke seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Medrano-Sanchez, Pelke, Sharkey, and Taylor

Nays: None

Absent: Johnson

Abstain: None

Adoption of Resolution 2025-02 Authorizing Membership in the Intergovernmental Utilities Purchasing Cooperative

After a brief discussion of potential benefits we would receive from joining the group, Trustee Medrano-Sanchez moved to adopt Resolution 2025-02 Authorizing Membership in the IUPC and Trustee Becker seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Medrano-Sanchez, Pelke, Sharkey, and Taylor

Nays: None

Absent: Johnson

Abstain: None

Committee Reports

- The Policy Committee had nothing to report.
- The Facilities Committee plans to meet again when landscaping formation is shared.
- The Budget & Personnel Committee had nothing to report.

Staff Reports

Executive Director Murray provided highlights from the report. Summer reading was a huge success with our highest registration on record. The percentage of finishers remained steady at 65%. Patron comments this month were filled with a lot of staff appreciation. The community survey will be wrapping up. The parking lot project at Eastgate came in about \$20,000 under budget. New parking lot signage has been ordered for Eastgate. A rebate request from ComEd is in process. Please complete the fraud inquiry letters for the audit; they are due September 5. The LITH Sunset Festival parade is coming up this Saturday. We have enough volunteers, but would welcome trustees if anyone is interested. The landscape architects wanted CAD drawings of property. We can anticipate a preliminary plan in late October or early November. An offer was made to a potential new Adult Services manager. We will be sealcoating the parking lot at the Harnish Main over Labor Day weekend, and a new library will be joining the CCS consortium that weekend as well, so we will have some limited services and records access for a few days.

Trustee Reports

- Secretary Sharkey shared that at a recent staff meeting, her school's principal noted the importance of libraries and that they are amazing resources. She enjoyed the Shakespeare in the Park program.
- Trustee Jamison had nothing to report.
- Trustee Becker has requested the book 'They Had Names' to be purchased by the library.
- Trustee Medrano-Sanchez is hoping to attend the ILA Conference. She shared some information about her travels and that some people in her family completed the summer reading program. Her daughters may send in a suggested t-shirt design for next year.
- Treasurer Pelke alerted trustees that October 16 is Trustee Day at the ILA Conference and that he might like to attend. He inquired about the Gemini AI summaries that pop up on PDF documents in Google drive, and Erin shared how information is gathered and processed in Gemini. Peter also inquired about the open position in Adult Services.
- President Taylor reported that several kids were wearing SRP t-shirts at a recent birthday party her son attended. She plans to attend the Friends of the Library meeting on September 2.

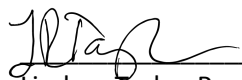
Correspondence

Two notes were received from the Library's attorney about new legislation regarding non-resident fees and opioid antidotes in libraries. We also received a property tax appeal notice from Kane County, as well as suggestion box comments and responses.

Adjournment

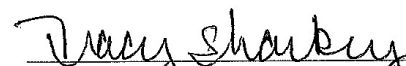
The meeting was adjourned by declaration by President Taylor at 8:34 pm.

APPROVED:



Lindsay Taylor, President

ATTEST:



Tracy Sharkey, Secretary