

**Algonquin Area Public Library District**  
**2600 Harnish Drive, Algonquin, Illinois**  
**Board of Trustees Policy Committee Review**  
**Monday, July 14, 2025**  
**7:00 pm**

The Board of Trustees of the Algonquin Area Public Library District Policy Committee met on Monday, July 14, 2025 at 7:00 pm at the Harnish Main Library at 2600 Harnish Drive, Algonquin, Illinois.

An agenda was posted at least 48 hours prior to the meeting.

**Call to Order**

The meeting was called to order at 7:01 pm by Chairperson Medrano-Sanchez.

**Roll Call**

Committee Members present: Chairperson Medrano-Sanchez, Trustee Becker, Trustee Jamison, and President Taylor

Trustees present: None

Also present: Executive Director Murray

**Audience to Visitors**

There were no visitors.

**Additions to the Agenda**

There were no additions to the agenda.

**Approval of the January 15, 2025 Policy Committee Minutes**

There was no discussion. President Taylor made a motion to approve the minutes as presented and Trustee Becker seconded. The motion passed unanimously by voice vote.

**Review of Policies**

- **Policy 2007: Investment in Public Funds**  
This policy was due for review. All the language is up-to-date and no changes are necessary.
- **Policy 3054: Makerspace**  
This policy was due for review and there were some updates including the monitoring of children in the Makerspace and the incorporation of Policy 3069: 3D Printer.
- **Policy 3060: Code of Conduct**  
This policy was due for review and there were a few minor changes. There was some discussion regarding service animals.
- **Policy 3064: Pest Control and Response**  
This policy was due for review but there were no proposed changes.
- **Policy 3069: 3D Printer**  
This policy was due for review and the contents have now been included in Policy 3054: Makerspace, so this separate policy is rescinded.
- **Policy 4013: Gifts and Donations**  
This policy was due for review but there were no proposed changes.
- **Policy 4045: Social Media (Comments and Terms of Use)**  
This policy was up for review and now incorporates the new TAKE IT DOWN law, which requires the removal of non-consensual or manipulated imagery upon discovery or by request. There was some discussion about the protected groups listed and the Committee requested to keep the groups struck in the draft and the mention of persons or groups protected by law.

- **PM 710: Tuition Reimbursement**

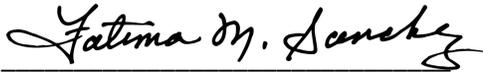
This policy was updated for clarity as there were some clauses without sufficient guidance and silence on some issues. There was some discussion about classification of employees who are hired and scheduled to work 20+ hours per week but no changes were made to the draft as a result of the discussion.

A motion was made by Trustee Jamison to approve changes to all policies as presented and President Taylor seconded the motion. The motion carried unanimously by voice vote.

**Adjournment**

Chairperson Medrano-Sanchez adjourned the meeting at 7:51 pm by declaration.

ATTEST:



Chair

7/14/2025

Date