

Algonquin Area Public Library District Board of Trustees Meeting
2600 Harnish Drive, Algonquin, Illinois
June 25, 2025
7:00 pm

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday June 25, 2025 at 7:00 pm. The meeting was held at the Main Library located at 2600 Harnish Drive, Algonquin, Illinois.

All packet documents were made available on or before the day of the meeting and an agenda was posted online and in both libraries forty-eight hours prior to the meeting.

Call to Order

President Taylor called the Regular Board Meeting to order at 7:01 pm.

Roll Call

In attendance: Trustee Becker, Trustee Jamison, Vice President Johnson, Trustee Medrano-Sanchez, Treasurer Pelke, Secretary Sharkey, and President Taylor

Absent: None

Staff present: Executive Director Murray, Assistant Director-Operations Husak, Managers Erin Maiero, Sam Chiappone, Henry Sadowski, Anne Kunzen, and Hannah Sloan and Coordinator Doug Cataldo

Audience to Visitors/Public Comment

Eleanor Mamayek and Rob Schaller were in attendance.

Report from Friends of the Algonquin Area Public Library

Eleanor reported on the first Book Sale that is scheduled August 8th-10th. The first Dine & Share raised over \$200. The next scheduled Dine & Share is Chipotle on July 30 from 4-6 pm. The Book Nook located at Eastgate collected \$62 in May.

Consent Agenda

- a) Approval of the May 28, 2025 Board Meeting Minutes
- b) Approval of May 2025 Financial Statements

There were no questions or comments. Trustee Becker moved to approve the consent agenda as presented and Treasurer Pelke seconded. The motion passed unanimously by voice vote.

Approval of June 2025 Disbursements

There were no questions or comments. Treasurer Pelke moved to approve the disbursements as presented and Trustee Becker seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: None

Abstain: None

Review and Approval of Landscape Plan Design Services from Indigo Ecological Design

Following Executive Director Murray's update on references and the attorney's recommendation for a rider to be added to the contract, Secretary Sharkey moved to approve contract contingent upon the attorney's approval of the contract and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: None

Abstain: None

Adoption of Ordinance 2024-2025-105, An Ordinance Transferring Funds to the Special Reserve Fund

Following a brief discussion, Trustee Becker moved to approve a transfer in the amount of \$5015.00 from the Library Fund to the Special Reserve Fund and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: None

Abstain: None

Approval of FY 2025-2026 Annual Operating Budget

Executive Director Murray provided an explanation of the small adjustments made from the previous draft. Trustee Jamison appreciated the detailed numbers that were shared. Treasurer Pelke moved to approve the FY26 Operating Budget as presented and Secretary Sharkey seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: None

Abstain: None

Adoption of Ordinance 2024-2025-106, An Ordinance Adopting a Tentative Combined Budget & Appropriations for FY 2025-2026

Executive Director Murray reviewed the information provided, and the adjustments reflect the changes to the FY26 Operating Budget. The funds set to arrive from the IRS for the ITC credit, which are “in process,” will be deposited directly to the Special Reserve Fund. Trustee Becker asked about the status of federal funds. Treasurer Pelke moved to approve Ordinance 2024-2025-106, An ordinance adopting a tentative combined budget and appropriation for FY2025-2026 and Vice President Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Jamison, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: None

Abstain: None

Confirmation of Public Hearing for the Combined Budget & Appropriations

Per the approved FY26 Tentative B&A Ordinance, the Public Hearing is set for August 27th at 7 pm prior to the Board of Trustees meeting.

Committee Reports

Facilities Committee: Chairperson Johnson walked the grounds with Executive Director Murray and looks forward to seeing the plan from Indigo Ecological Design. The Committee should meet to discuss the plan when it is presented.

Budget and Personnel Committee: The Committee met June 12 and is set for now.

Policy Committee: The Committee will meet in July to discuss upcoming policy review. A doodle poll will be sent.

Staff Reports

The planting project at the Branch was completed. Keller Williams Realty office staff donated their time and labor to remove more than half of the vinca vine in the front planting bed. Lake in the Hills Rotary club donated their time and labor to remove the remaining vinca vine, till the dirt, and plant hundreds of native plants and flowers. The new Eastgate Branch parking lot is nearly completed; we are just waiting for the striping to be complete. There were no unanticipated issues with the parking lot, but we opted to do some additional concrete work and had an additional cost due to some electric line damage. Signs will be changed to designate Exit/Entrance swap. Summer Reading is going well, and school visits have helped increase registration numbers.

Trustees’ responses to staff reports:

Secretary Sharkey: Welcome Heidi and welcome back Sarah; thank you to the volunteers for the Eastgate plant bed; appreciated the graduation cap decorating event and looks forward to next year's event

Vice President Johnson: Enjoyed learning about the school visits; asked questions about the Book Repair Workshop

Trustee Becker: Appreciated Julie's comments about Graphic Novels at the Reaching Forward Conference

President Taylor: Appreciated reading all of the staff reports from the Reaching Forward Conference

Trustee Reports

Vice President Johnson Enjoyed the LACONi Trustee Dinner, the local author discussion provided, and Executive Director Murray's familiarity with many of the library staff in attendance; enjoyed the Friends Dine & Share at Wendy's

Treasurer Pelke Enjoyed Wendy's to support the Friends; really enjoyed the library program about wills, trusts and estate planning; the Retirement Program was well attended and the parking lot was full

Trustee Medrano-Sanchez Enjoyed the LACONi Banquet food and company though she was surprised at how some speakers expressed themselves; her grandkids love the library; inquired about the Museum Adventure Pass program and Executive Director Murray also recommended Explore Illinois

Trustee Becker Shared some concern about our current online catalog as it is not user friendly; saw former Trustee Schaaf's son and he reported the former Trustee is enjoying retirement; shared an article with Executive Director Murray that stated that libraries are the backbone of our country; read a great book (*The Longest Winter*) and was pleased to find the book *Teddy and Booker T* in our collection

Trustee Jamison Attended library movie night and Town Park reopening and had an opportunity to assist Agata with some summer reading signups

Secretary Sharkey Expressed thanks to Trustee Becker for filling in as Secretary *pro tem* in her absence and was pleased to share she is continuing to participate in book discussions during the summer

President Taylor Supported the Dine & Share at Wendy's; really likes this year's Summer Reading theme and program

Correspondence

There was no correspondence this month.

Adjournment to Executive Session

Treasurer Pelke moved to adjourn to Executive Session at 7:57 pm under 5 ILCS 120/2.06(d) Semi-Annual Review of Closed Session Minutes and Vice President Johnson seconded. The motion passed unanimously by voice vote.

Return to Open Session

President Taylor called the return to Open Session at 8:13 pm.

Roll Call

In attendance: Trustee Becker, Trustee Jamison, Vice President Johnson, Trustee Medrano-Sanchez, Treasurer Pelke, Secretary Sharkey, and President Taylor

Absent: None

Staff present: Executive Director Murray

Executive Session 5 ILCS 120/2.06(d) Semi-Annual Review of Closed Session Minutes

Action as a Result of Executive Session

Approval of minutes from the July 24th and December 18th, 2024 Executive Session meetings

Treasurer Pelke moved to approve the minutes and Trustee Becker seconded. The motion passed unanimously by voice vote.

Approval to keep closed selected minutes from December 23, 2019 and earlier and February 24th 2021 and to open the minutes for the July 24th and December 18th, 2024 open for public inspection.

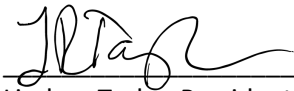
Trustee Becker moved to keep closed selected minutes from December 23, 2019 and earlier and February 24th 2021 and to open the minutes for the July 24th and December 18th, 2024 open for public inspection and Vice President Johnson seconded. The motion passed unanimously by voice vote.


Approval to destroy verbatim recordings for Executive Session recordings held more than 18 months ago, which would be recordings or before December 25, 2023.

Vice President Johnson motioned to destroy verbatim recordings for Executive Session recordings held more than 18 months ago, which would be recordings or before December 25, 2023, and Treasurer Pelke seconded. The motion passed unanimously by voice vote.

Adjournment

President Taylor adjourned the meeting at 8:16 pm by declaration.

APPROVED: 
Lindsay Taylor, President

ATTEST: 
Tracy Sharkey, Secretary