

**Algonquin Area Public Library District  
2600 Harnish Drive, Algonquin, Illinois  
Budget & Personnel Committee Meeting  
April 14, 2025  
Minutes**

The Board of Trustees of the Algonquin Area Public Library District Budget & Personnel Committee met Monday April 14, 2025 at 6:30pm at the Main Library at 2600 Harnish Drive, Algonquin, Illinois.

An agenda was posted at least 48 hours prior to the meeting.

**Call to Order**

The meeting was called to order at 6:31pm by Chairperson Pelke.

**Roll Call**

Committee Members present: Chairperson Pelke, President Taylor, Secretary Sharkey, and Vice President Medrano-Sanchez

Trustees present: Trustee Johnson and Trustee Becker (arrived at 6:33 pm)

Staff present: Executive Director Murray, Assistant Director-Public Services Parmele and Assistant Director-Operations Husak

**Audience to Visitors**

There were no visitors.

**Approval of Minutes from the October 3, 2024 Budget & Personnel Committee Meeting**

President Taylor moved to approve the minutes of the October 3, 2024 Budget & Personnel Committee Meeting. The motion was seconded by Secretary Sharkey and passed unanimously with a voice vote.

**Review and Approval of the Proposed Wage Scale Policy**

Executive Director Murray presented information about wage scale benchmarking with supporting information from two studies performed by HRSOURCE and explained the process used to prepare the wage scale proposals. Several options were presented to reflect information about similar positions at other libraries using comparable data (based on library budget, population, and number of employees) provided through HR Source and LACONI 2024 Salary Surveys.

Trustee Becker asked for some clarification on the spreadsheet data and what the proposed percentage increase for staff will be with the FY26 budget. Executive Director Murray explained the data and will present a percentage to the Board when the budget draft is completed.

Additionally Executive Director Murray presented an update to the policy for how to recognize staff who are at the top of the wage scale. Secretary Sharkey moved to approve the wage scale policy as presented and updated to include option 4c. President Taylor seconded the motion, and it passed with a roll call vote as follows:

Ayes: Pelke, Sharkey, Taylor

Nays: Medrano-Sanchez

**Adjournment**

Following a presentation to Executive Director Murray, Chairperson Pelke adjourned the meeting at 7:29pm by declaration.

ATTEST:

  
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Chair

4/14/2025

Date