

**Algonquin Area Public Library District Board of Trustees Meeting**  
**2600 Harnish Drive, Algonquin, Illinois**  
**February 26, 2025**  
**7:00 pm**

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday February 26, 2024 at 7:00 pm. The meeting was held at the Main Library located at 2600 Harnish Drive, Algonquin, Illinois.

All packet documents were made available on or before the day of the meeting and an agenda was posted online and in both libraries forty-eight hours prior to the meeting.

**Call to Order**

President Taylor called the Regular Board Meeting to order at 7:01 pm.

**Roll Call**

In attendance: Trustee Becker, Trustee Johnson, Vice President Medrano-Sanchez, Treasurer Pelke, Secretary Sharkey, and President Taylor

Absent: Trustee Kennealy

Staff present: Executive Director Murray, Assistant Director-Operations Husak, Managers Erin Maiero, Henry Sadowski, Anne Kunzen, Hannah Sloan, and Coordinator Doug Cataldo.

**Audience to Visitors**

No visitors were present.

**Consent Agenda**

- a) Approval of the January 22, 2025 Board Meeting Minutes
- b) Approval of January 2025 Financial Statements

Trustee Becker moved to approve the Consent Agenda as presented. Trustee Johnson seconded it. The motion passed unanimously by voice vote.

**Approval of February 2025 Disbursements**

Trustee Medrano-Sanchez asked about the timing of the furniture invoices. Executive Director Murray explained they are being paid once all furniture from each company has arrived. A question was asked about the fish tank's arrival prior to the reopening. Executive Director Murray explained the tank is in place and the fish are acclimating to the environment. Treasurer Pelke moved to approve the February 2025 disbursements and Trustee Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: Kennealy

Abstain: None

**Mid-Year Financial Review**

Trustee Johnson began the presentation by sharing his appreciation to Executive Director Murray for the notes. Executive Director Murray explained the Mid-Year Review. The library is in a good place with half the fiscal year completed. Treasurer Pelke asked for clarification on the \$4,100,000 payments related to the Eastgate renovation project. Executive Director Murray explained a portion the project was paid for in the previous fiscal year representing approximately \$1,500,000.

**Approval of Agreement Between the Algonquin Area Public Library District and the Friends of the Algonquin Area Public Library**

The agreement that was approved in February has been signed by the Friends of the Library and President Taylor countersigned the previously approved document.

### **Approval of Travel, Meal, and Lodging Reimbursements for Staff**

Trustee Becker moved to approve the lodging costs of up to \$135.00 per night for both Jenni Storm and Lauren Losito to attend the Illinois Youth Services Institute Conference in Bloomington, Illinois, and Trustee Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: Kennealy

Abstain: None

### **Approval of Parking Lot Resurfacing and Concrete Work in Coordination with the Village of Algonquin**

Executive Director Murray presented an amendment to the previously approved motion from the Facilities Committee. The amendment was made to accepting Alternate #2 with the Village of Algonquin in the amount of \$80,129.40 to include a not-to-exceed amount of \$90,000. A motion to accept the amended Alternate #2 was made by Secretary Sharkey with a second by Treasurer Pelke. The motion passed with a roll call vote as follows:

Ayes: Becker, Johnson, Medrano-Sanchez, Pelke, Sharkey, Taylor

Nays: None

Absent: Kennealy

Abstain: None

### **Eastgate Branch Renovation Project Update**

Executive Director Murray explained while the renovation is nearly completed, a few items are still outstanding. A few room locks need adjusting, the signage outside has been adjusted, we are awaiting a shelving unit and end panels, and heaters will be installed in the public restrooms. The lights in the café have been installed as well as the boomerang light over the upstairs desk. Staff is adjusting to the workflow. The Grand Reopening Celebration is scheduled for March 1 from 10am to 3pm. Mini dedication plaque replicas were distributed to the trustees with a stand, both created in our Makerspace.

### **Committee Reports**

**Policy Committee:** Planning to meet in July

**Budget and Personnel Committee:** Planning to meet in April

**Facilities Committee:** Chairperson Johnson is looking forward to the celebration and ribbon cutting on Saturday. He is delighted that the project is under budget.

### **Staff Reports**

Executive Director Murray reported that the Winter Reading Program was successful. The Library Lovers Expedition is currently running. Executive Director Murray participated in the Expedition this year and visited 7 libraries. Secretary Sharkey is thrilled to see the AMS art show will be displayed at Eastgate. Questions about the upcoming Lego display were asked. The passport acceptances have reached over 4000 since we began offering this service. We were an election day polling place on February 25<sup>th</sup> at both locations. An update on the grants and rebate was provided by Executive Director Murray. The state grant balance should be received soon. The geothermal rebate will be distributed through the IRS. The paperwork has been completed from the library, and our construction manager is double checking American-made products used in the process. Trustee Johnson inquired about an iREAD program Anne attended to support Youth Services.

### **Trustee Reports**

- **Trustee Johnson** discussed the upcoming movie viewing of Borderlands with his son. The library is popular dinner conversation at their house.
- **Treasurer Pelke** inquired about the photography club.
- **Vice President Medrano-Sanchez** is excited for the ribbon cutting. She is feeling better and looking forward to participating in the Library Lover's Expedition.

- **Trustee Becker** double checked that receipts are available at Eastgate for return of materials.
- **Secretary Sharkey** invited President Taylor to join the Happily Ever book club. Retirement programs and more programs for seniors would be welcome.
- **President Taylor** reminded the Trustees to complete the Statements of Economic Interest and forward them to Sara.

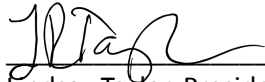
### **Correspondence**

A memo was received from the Attorney regarding the April 1 election. May 19<sup>th</sup> is the first day elected trustees can begin their term. The regular board meeting is scheduled for May 28<sup>th</sup>, where the new elected trustees will be sworn in. Treasurer Pelke inquired about other swearing in options, and using a notary is an option. Suggestion box responses were discussed. A thank you note to Kenny Duray was included in the packet.

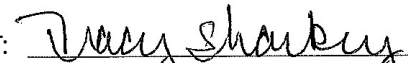
### **Adjournment**

President Taylor adjourned the meeting at 8:00 pm.

APPROVED:

  
\_\_\_\_\_  
Lindsay Taylor, President

ATTEST:

  
\_\_\_\_\_  
Tracy Sharkey, Secretary