

Algonquin Area Public Library District Board of Trustees Meeting
2600 Harnish Drive, Algonquin, Illinois
December 18, 2024
7:00 pm

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, December 18, 2024 at 7:00 pm. The meeting was held at the Main Library located at 2600 Harnish Drive, Algonquin, Illinois.

All packet documents were made available on or before the day of the meeting and an agenda was posted online and at the Main Library forty-eight hours prior to the meeting. The Eastgate Branch is closed for renovation.

Call to Order

President Taylor called the Regular Board Meeting to order at 7:01 pm.

Roll Call

In attendance: Trustee Becker, Trustee Johnson, Trustee Kennealy, Vice President Medrano-Sanchez, Secretary Sharkey, and President Taylor

Absent: Treasurer Pelke

Staff present: Executive Director Murray, Assistant Director-Operations Husak, Managers Erin Maiero, Henry Sadowski, Anne Kunzen, Hannah Sloan, and Sam Chiappone and Coordinator Doug Cataldo

Audience to Visitors

Serena Jamison, Jim Golden, Kent Sprague and Michael Bashonski

President Taylor opened the floor for public comment and no public comment was made.

Consent Agenda

- a) Approval of the November 20, 2024 Truth in Taxation Hearing Minutes
- b) Approval of the November 20, 2024 Board Meeting Minutes
- c) Approval of November 2024 Financial Statement

Trustee Becker moved to approve the Consent Agenda and Trustee Johnson seconded. The motion passed unanimously by voice vote.

Approval of December 2024 Disbursements

There was a question about manual payroll checks and Executive Director Murray explained that there was an error in processing the exempt employees' checks. Trustee Kennealy moved to approve the December 2024 disbursements and Trustee Johnson seconded. The motion passed with a roll call vote as follows:

Ayes: Becker, Johnson, Kennealy, Medrano-Sanches, Sharkey, Taylor

Nays: None

Absent: Pelke

Abstain: None

Approval of Agreement Between the Algonquin Area Public Library District and the Friends of the Algonquin Area Public Library District

Executive Director Murray explained that she presented the draft Agreement to the Friends group on December 9 and December 11 and encouraged feedback. The Friends suggested some changes

in wording, which were included in the board packet. President Taylor opened the conversation by inviting comments from the Trustees. After discussion among the Trustees, the Trustees reviewed each of the Friends suggestions and made modifications. Executive Director Murray made the changes to the draft Agreement and will return the updated draft Agreement to the Friends group for their review. The goal is for final approval at the January board meeting.

Eastgate Branch Renovation Project Update

Executive Director Murray shared an update. The elevator is in working order and construction is mostly completed. Furniture continues to arrive with just a few items on back order. The construction team is finishing up the punch list. Opening is scheduled for January 6, 2025. A grand re-opening celebration is tentatively scheduled for March 1, 2025 with a backup date of March 8, 2025. The Village of Algonquin is scheduled to begin work on the water main this March and April. The street parking construction is scheduled to begin in May.

Committee Reports

Budget & Personnel: No report; no meeting scheduled at this time

Facilities: No meeting scheduled at this time. Chairperson Johnson, commented on the remaining funds for construction both in contingency and allowances and that we are currently under budget!

Policy: A doodle poll will be sent to schedule a January meeting. Executive Director Murray will be in touch with Chairperson Medrano-Sanchez to confirm dates.

Staff Reports

Executive Director Murray explained the Winter Reading timeline. Laura Horan in our Makerspace created the designs for the program. We have jobs posted due to added staff for Eastgate, retirement, and internal staff movement. A meeting is planned to discuss landscaping at the Harnish and Eastgate locations this spring with the goal of creating a 5-year plan. Trustee Johnson talked about the serger program and the iCash programs. Trustee Kennealy inquired about the delivery services.

Trustee Reports

Secretary Sharkey: Wished Happy Holidays to all

Trustee Kennealy: Noted that electronic checkouts are up again and asked about the tax appeals

Trustee Becker: Enjoy the cookies and have a Merry Christmas!

Vice President Medrano-Sanchez: Wished a Merry Christmas and Happy New Year

Trustee Johnson: Eastgate looks fabulous. He is giddy about the elevator.

President Taylor: Wished a Happy Holidays to all. Her entire family has signed up for the Winter Reading Program and really like the sloth.

Correspondence

There were two items of correspondence. The Certificate of Exempt Property was reviewed and no action was needed by the Board. An additional folder with a number of property assessment appeals are included in the board packet.

Adjournment to Executive Session

Trustee Becker moved to adjourn to Executive Session under [5 ILCS 120/2c1] to discuss the Performance Evaluation of the Executive Director at 8:56 pm and Trustee Johnson seconded. The motion passed unanimously with a voice vote.

Reconvene for Open Session

Call to Order

President Taylor called the Regular Board Meeting to order at 10:17 pm.

Roll Call

In attendance: Trustee Becker, Trustee Johnson, Trustee Kennealy, Vice President Medrano-Sanchez, Secretary Sharkey, and President Taylor

Absent: Treasurer Pelke

Staff present: Executive Director Murray

Action as a Result of Executive Session

A motion for a 4% salary increase with retro pay from November 1 for Executive Director Murray was made by Trustee Kennealy and seconded by Trustee Johnson. The motion passed with a roll call vote as follows:

Ayes: Johnson, Kennealy, Sharkey, Taylor

Nays: Becker, Medrano-Sanchez

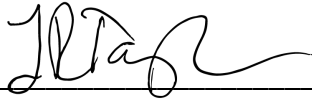
Absent: Pelke

Abstain: None

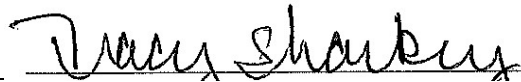
The meeting was adjourned by President Taylor by declaration at 10:18 pm.

APPROVED:

ATTEST:



Lindsay Taylor, President



Tracy Sharkey, Secretary