Algonquin Area Public Library District
2600 Harnish Drive, Algonquin, Illinois
Board of Trustees Facilities Committee
May 23, 2023
Minutes

The Board of Trustees of the Algonquin Area Public Library District Facilities Committee convened at 6:00 pm on Tuesday, May 23, 2023 at the Eastgate Branch Library at 115 Eastgate Drive, Algonquin, Illinois.

An agenda was posted at least 48 hours prior to the meeting.

Call to Order
The meeting was called to order at 6:02 pm by Vice President Taylor.

Roll Call
Committee Members Present: Vice President Taylor, President Schaaf, Secretary Sharkey, and Trustee Johnson.
Trustees Present: Trustee Iwinski and Trustee Sanchez (6:10 pm arrival)
Also present: Executive Director Murray, Assistant Director- Public Services Parmele and Branch Manager Chiappone. There were no visitors.

Approval of the March 14, 2023 Facilities Committee Meeting Minutes
Secretary Sharkey moved that the minutes of the March 14, 2023 meeting be approved. Trustee Johnson seconded. The motion passed with no opposition.

Additions to the Agenda
There were no additions to the agenda.

Eastgate Branch Renovation Project
Executive Director Murray updated the board on the meetings with Product A+D on April 26, May 9, and May 23, 2023

- April 26 Meeting
    - In budget review:
        - we should be able to keep the patio, but it will be squared off instead of rounded
        - we may not be able to glass in the stairwell; this will be an alternate
        - we will not include a moveable/divisible wall in the LL meeting room
        - new carpet on the UL will be an alternate; we may need to keep what we have
        - the sink has been removed from the multi-purpose room and the moveable wall is now an alternate
        - new lighting on the UL is an alternate
        - different window configurations were considered
        - we will keep electric heat (or consider geothermal or heat pumps) instead of adding natural gas for cost ($150K) and environmental factors
        - roof replacement and asphalt replacement will likely be deferred
    - It will cost $80-100K more to phase the project (UL/LL); a 1-phase project would require closing and would take around 7 months; a 2-phase project would allow us to mostly stay open and would take around 9 months

    - A construction trailer will be parked in the staff parking or on the green space next to the south parking lot.
    - We were contacted by Senator McConchie's office about some potential additional funding of around $50K. We considered some areas that could be sponsored by this funding and submitted a list to Senator McConchie's office.

- May 9 Meeting
    - Chris Damsch from Shales McNutt has begun to join our meetings. Chris will be our project manager.
    - We continued our discussion about the windows. We have an option for some wider windows and some smaller windows, or all smaller windows. The windows at the southwest corner will remain. We discussed the aesthetic benefits of wider windows and the rhythm of repetition from the smaller windows. We also looked at an alternate that included changing the shape of the "Wendy's window" in the play area.
    - We discussed changing the glass on the skylight from frosted glass to clear glass to let in more light.
        - President Schaff asked about environmental glare and heat being let in with more windows on the building
            - The newer windows being installed will already be made to help with this and possibly add an awning if we think it is needed
    - We looked at carpet samples and different options for layouts, settling on a palette that somewhat echoes the color palette at the Main Library and also includes a hexagon inlay in the carpet in the children's area.

- May 23 Meeting
    - The new elevator will be 7'x9' and will not have a mechanical room. The doors are designed to be centered, but we can change that if we choose. This elevator is designed for low-rise buildings.
        - Trustee Johnson looked at the specification packet for the elevator.
    - A calendar of forthcoming meetings and agenda items was presented. Product A+D is expected to present their plans to the Board at the June 28 meeting. An additional attendance at the July 19 or September 27 meeting will allow Product L+D to share furniture selections. A Board Meeting date of November 15 (currently considered tentative) would be a likely date for the Board to approve contracts from the bid opening.
    - Carpet was considered for the upper level if we are able to fit it in the budget. We looked at a teal/blue/gray palette and a green/brown/beige palette.
    - A tentative project timeline is November 2023 to September 2024

Public Feedback

- The Eastgate Branch Renovation Project Survey was officially closed on May 15, and a few more surveys trickled in. In total, we received 246 responses. Executive Director Murray is still analyzing the survey data and hopes to present it to the Board in June.
- Public meetings with the architects are still TBD, but may be moved back a bit to share information with the Board first.

Other News

- Some asbestos was discovered in floor tile at the Eastgate Branch. Remediation is expected to cost $12,000-14,000, which is in line with the estimate from Shales McNutt. The work to remove the asbestos will take place right before construction starts.

Adjournment
Vice President Taylor adjourned the meeting at 6:35 pm by declaration.

ATTEST:

James D. Johnson	6/27/2023
Chair	Date