Algonquin Area Public Library District
2600 Harnish Drive, Algonquin, Illinois
Board of Trustees Facilities Committee
March 14, 2023
Minutes

The Board of Trustees of the Algonquin Area Public Library District Facilities Committee convened at 6:00 pm on Monday, February 13, 2023 at the Eastgate Branch Library at 115 Eastgate Drive, Algonquin, Illinois.

An agenda was posted at least 48 hours prior to the meeting.

Call to Order
The meeting was called to order at 6:00pm by Vice President Taylor.

Roll Call
Committee Members Present: Committee members: Vice President Taylor, President Schaaf, Secretary Sharkey, and Trustee Johnson.
Trustees Present: Trustee Iwinski.
Also present: Executive Director Murray and Branch Manager Chiappone. There were no visitors.

Approval of the February 13, 2023 Facilities Committee Meeting Minutes
President Schaaf moved that the minutes of the February 13, 2022 meeting be approved. Trustee Sharkey seconded. The motion passed with no opposition.

Additions to the Agenda
There were no additions to the agenda.

Eastgate Branch Renovation Project
Executive Director Murray reviewed renderings provided by Product Architecture + Design. Highlights of the rendering included:

- A full glass wall will be created on the south side of the lower level to give a clear view to the lower level patio, which will be visible after descending the stairs.
- A space for gathering and enjoying snacks will be created near the bottom of the stairs. We expect this space might be popular with kids who visit after school or with caregivers and small children who need a snack break.
- On the upper level, the long wall dividing staff space from public space will help direct the flow of traffic.
- Different shelving arrangements were considered. Angled shelving makes the collection a bit more visible when entering the space, but encroaches on the desk. Straight shelving allows more space for walking and better access to the desk.
- We will need shelves at both 66” and 72” in height to hold the collection for adults.
- Options were considered for the multi-purpose room to have a solid wall, glass wall, or no wall adjacent to the café area.
- We may be able to use some current furniture from the Main Library or Eastgate Branch to realize some cost savings. We will see how our inventory of furniture fits with the color scheme, new furniture, and finishes.

The Eastgate Branch Renovation Project survey was highlighted in the April/May print newsletter, which should arrive at homes by March 20. Product Architecture + Design will hold public meetings at the end of May/early June to share drawing ideas and gather input and feedback.

Applications were submitted to Senator Duckworth and Senator Durbin to request $1.5M in federal funds. A similar application for the same amount will be submitted to Congresswoman Schakowsky's office by the due date of Friday, March 17. The timeline for federal funding is:

- Mid-March – Applications due
- Mid-April – Applications move forward to Committees
- Mid-July 2023 – Decisions made on funding
- Mid-July 2024 – Funding disbursed for live invoices

Executive Director Murray continues to investigate other funding options.

A spreadsheet has been shared with all trustees that shows quotes and invoices related to the Eastgate Branch Renovation Project to keep track of spending on that project.

Facility Committee Meeting Dates
The next two meetings will be on April 18 and May 23 at 6pm.

Adjournment
Vice President Taylor adjourned the meeting at 6:45pm by declaration.

ATTEST:

_____ 2/13/2023
Chair Date