ALGONQUIN AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
2600 Harnish Drive
July 26, 2017
7:30 P.M.

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, July 26, 2017 at the Harnish Library.

All packets were distributed on Friday, July 21, 2017 and an agenda was posted in both libraries forty-eight hours prior to the meeting.

The meeting was called to order at 7:30 p.m. by President McGuire.
Those answering roll call were Trustees Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith. Also present were Director Bero, Assistant Director Murray, and Department Managers Christopherson, Parmele, and Pearsall.

AUDIENCE TO VISITORS
Visitors present were Circulation Supervisor Husak.

CONSENT AGENDA
A motion to approve the consent agenda containing the minutes of June 28, 2017 Board of Trustees meeting, the minutes of the June 28, 2017 Executive Session, the minutes of the July 11, 2017 Board of Trustees meeting, and the June 2017 Disbursements was made by Vice President Gebhardt and seconded by Trustee Athmalingam.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

ADOPTION OF ORDINANCE NO. 2017-2018-102, AN ORDINANCE DETERMINING TO LEVY TAXES FOR FY2017-2018 AN ADDITIONAL TAX OF UP TO .02% OF EQUALIZED OR ASSESSED VALUE OF TAXABLE PROPERTY FOR PARTICULAR BUILDING AND EQUIPMENT PURPOSES IN ACCORDANCE WITH 75 ILCS 16/35-5(b)
A motion to adopt Ordinance No. 2017-2018-102, An Ordinance Determining To Levy Taxes For FY 2017-2018 An Additional Tax Of Up To .02% Of Equalized Or Assessed Value Of Taxable Property For Particular Building And Equipment Purposes In Accordance With 75 ILCS 16/35-5(b) was made by Secretary Schaaf and seconded by Trustee Smith.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

SETTING UPPER LIMIT FOR EXECUTIVE DIRECTOR'S APPROVAL OF CHANGE ORDERS DURING CONSTRUCTION PROJECT

A motion for Setting Upper Limit for Executive Director's Approval of Change Orders During Construction Project not to exceed $25,000.00 per Change Order was made by Vice President Gebhardt and seconded by Trustee Athmalingam.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

CLOSING THE HARNISH LIBRARY DURING CONSTRUCTION

There was some discussion. A motion to approve Closing the Harnish Library During Construction on September 22, 2017 to facilitate construction moving activities and for granting authority to the Executive Director after consultation with the Board President or designee to close the Library for up to two days, henceforth was made by Vice President Gebhardt and seconded by Secretary Schaaf.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

APPOINTMENT OF BOARD COMMITTEE TO AUDIT AND CERTIFY SECRETARY'S MINUTES FOR THE ILLINOIS PUBLIC LIBRARY ANNUAL REPORT

President McGuire appointed Trustees Sanchez and Smith to Audit and Certify the Secretary's Minutes for the Illinois Public Library Annual Report.

APPROVAL OF REIMBURSEMENT FOR TRAVEL, MEAL AND LODGING EXPENSES

The motion for the approval of Reimbursement for Travel, Meal and Lodging Expenses was tabled.

STAFF REPORTS

There was some discussion.

CORRESPONDENCE

A Thank you email sent from Evelyn Dubbs regarding the Chair Yoga program for Senior Citizens.
A Thank you letter sent from Heartland Blood Centers for the library's support and coordination of the recent blood drive.
A Thank you letter sent from Family Alliance Inc. for the library's donation from Jeans for Charity.

EXECUTIVE SESSION [5ILCS 120/2(C)(1)] THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES

President McGuire moves to Executive Session [5ILCS 120/2(C)(1)] for The Appointment, Employment, Compensation, Discipline, Performance, Or Dismissal of Specific Employees at 8:15 p.m.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

Return to Open Session at 8:58 p.m.

A motion to Appoint Sara Murray as Executive Director on November 1, 2017 with an annual starting salary of $110,000.00 including a five week vacation was made by Vice President Gebhardt and seconded by Treasurer Mejia.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

ADJOURNMENT

A motion to adjourn at 9:00 p.m. was made by President McGuire and seconded by Trustee Sanchez.

Ayes: Athmalingam, Gebhardt, McGuire, Mejia, Sanchez, Schaaf, and Smith
Nays: None
Absent: None
Abstain: None

ATTEST:

Stephen W. Schaaf

Secretary

APPROVED:

President