BOARD OF TRUSTEES MEETING
2600 HARNISH DRIVE
OCTOBER 26, 2016
7:30 P.M.

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, October 26, 2016 at the Harnish Library.

All packets were distributed on Friday, October 21, 2016 and an agenda was posted in both libraries forty-eight hours prior to the meeting.

The meeting was called to order at 7:30 p.m. by President Van Der Bosch. Those answering roll call were Trustees Gebhardt, Mejia, McGuire, Sprague, and Van Der Bosch. Also present were Executive Director Bero, Assistant Director Murray, and Department Managers Christopherson, Parmele, Pearsall, and Slavick.

AUDIENCE TO VISITORS
Visitors present were Stephen and Michelle Schaaf. Diane Strzelecki.

CONSENT AGENDA
A motion to approve the consent agenda containing the approval of the September 28, 2016 Board of Trustees Meeting Minutes and the September 2015 Disbursements was made by Treasurer McGuire and seconded by Secretary Gebhardt.

Ayes: Gebhardt, Mejia, McGuire, Sprague, and Van Der Bosch
Nays: None
Absent: Sanchez
Abstain: None

ORGANIZATION OF THE BOARD OF TRUSTEES
A motion to appoint Stephen Schaaf to the Board of Trustees was made by President Van Der Bosch and seconded by Vice President Sprague.

Ayes: Gebhardt, Mejia, McGuire, Schaaf, Sprague, and Van Der Bosch
Nays: None
Absent: Sanchez
Abstain: None

Stephen Schaaf was sworn in and seated on the Board of Trustees.

Appointment to Committees
President Van Der Bosch appointed Trustee Schaaf to the Facilities Committee.

Trustee Sanchez arrived at 7:39pm

A motion to adjourn at 7:40pm for a photo was made by President Van Der Bosch and seconded by Trustee Sanchez.

Ayes: Gebhardt, Mejia, McGuire, Sanchez, Schaaf, Sprague, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

President Van Der Bosch calls to order at 7:46 p.m.

APPROVAL OF POLICIES

There was some discussion. A motion to approve Policy 4030 Illinois Freedom of Information Act, Policy 2030 Fixed Assets & Capitalization, and Policy 2020 Purchasing was made by Secretary Gebhardt and seconded by Vice President Sprague.

Ayes: Gebhardt, Mejia, McGuire, Sanchez, Schaaf, Sprague, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

RESOLUTION 2016-04 HONORING JANICE KELSCH

A motion for Resolution 2016-04 Honoring Janice Kelsch was made by Treasurer McGuire and seconded by Secretary Gebhardt.

Ayes: Gebhardt, Mejia, McGuire, Sanchez, Schaaf, Sprague, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

REQUIREMENTS FOR THE PER CAPITA GRANT FOR FY 2017

Executive Director Bero and Assistant Director Murray discussed the requirements needed for the Per Capita Grant for FY 2017. A motion to submit the Board's report for inclusion in the FY2017 Per Capita Grant application was made by Vice President Sprague and seconded by Treasurer McGuire.

Ayes: Gebhardt, Mejia, McGuire, Sanchez, Schaaf, Sprague, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

REPORT ON STATUS OF ANNUAL AUDIT FOR FISCAL YEAR 2015-2016

Executive Director Bero informed the Board that the first draft is in the Board packet, the second draft was issued to Executive Director Bero, and the third draft is forthcoming. He informed the Board that the MD&A needs a final review. Executive Director Bero recommended the Budget and Personnel Committee meet. He will send a Doodle poll to secure a date.

FACILITIES IMPROVEMENT PROJECT UPDATE: LATEST DESIGN CONCEPT

There was no discussion. It was recommended the Facilities Committee meet. Executive Director Bero will send a Doodle poll to secure a date.

STAFF REPORTS

There was some discussion.

CORRESPONDENCE

Thank you notes to Librarian Donahue and Diane Strzelecki from the Association of Professional Women.
A thank you letter from the Frank family for the library's hard work and enthusiasm at the MakerFair.
A thank you letter to Librarian Duray from Bill R
Thank you letters and e-mails to Library Associate Theehs for her help with ILL.
A Certificate of Tree Planting.

ADJOURNMENT

A motion to adjourn at 8:38 p.m. was made by President Van Der Bosch and seconded by Treasurer McGuire

Ayes: Gebhardt, Mejia, McGuire, Sanchez, Schaaf, Sprague, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

ATTEST:

/s/Mary Gebhardt
Secretary

APPROVED:
/s/Erin Van Der Bosch
President