Algonquin Area Public Library District
2600 Harnish Drive, Algonquin, Illinois
Board of Trustees Budget and Personnel Committee Meeting
June 24, 2015
6:00pm

Minutes

The Board of Trustees of the Algonquin Area Public Library District Budget and Personnel Committee met on Wednesday, June 24, 2015 in the Mulcahy Board Room.

An agenda was posted forty-eight hours prior to the meeting.

The meeting was called to order at 6:00pm by Treasurer McGuire.
Present: Treasurer McGuire, Trustee Gebhardt, Trustee Nee, and President Hammerlund
Also present: Director Bero, Assistant Director Murray, and Department Managers Christopherson and Pearsall

Director Bero presented Tentative Combined Budget and Appropriations Ordinance No. 2014/2015-110 for review. A timeline for public review and final approval in September was discussed. Reductions in budgeted amounts worth noting were those for the completion of the IMRF Early Retirement Incentive and adjustment in scope to a landscaping project. Investment options, the low rate of return from Illinois Funds, appropriation and use of funds, and spending responsibly were discussed. Director Bero remarked that the Library's IMRF total employer rate has been reduced as a result of paying in full the Library's contribution toward the IMRF Early Retirement Incentive.

President Hammerlund left the meeting at 6:15p.m. and returned at 6:19p.m.

Assistant Director Murray reviewed discussion from the last meeting regarding current salary ranges and the sources used to collect data for salary and benefit comparison. President Hammerlund and Trustee Nee confirmed that the Board does review and approve any needed changes to salary ranges on an annual basis. There has been no previous discussion regarding the management of salaries that have exceeded the salary range. There was some discussion about options for these salaries as well as possible future reorganization of the pay structure. Director Bero and Assistant Director Murray will work with the Management Team to bring suggestions to the next meeting of the Budget and Personnel Committee regarding salary ranges and pay structure.

Director Bero reviewed how Tentative Budget and Appropriations Ordinance No. 2014/2015-110 relates to the FY 2015-2016 Working Budget.

Director Bero reminded the Committee that we are contracted with BKD for the annual audit and with Lauterbach & Amen for accounting services.

A motion to adjourn at 7:10p.m. was made by President Hammerlund and seconded by Trustee Gebhardt.
Ayes: Gebhardt, Hammerlund, McGuire, Nee
Nays: None
Absent: None
Abstain: None

ATTEST:

Chair