ALGONQUIN AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
2600 HARNISH DR
APRIL 22, 2015
7:30 P.M.

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, April 22, 2015 in the Board Room.

All packets were distributed on Friday, April 17, 2015 and an agenda was posted in both libraries forty-eight hours prior to the meeting.

The meeting was called to order at 7:30 p.m. by President Hammerlund.
Those answering roll call were Trustees Benes, Brockman, Gebhardt, Hammerlund, Sprague, and Van Der Bosch. Trustee Schwarz was absent for roll call. Also present were Administrative Librarians Bero and Murray, and Department Managers Christopherson, Parmele, Pearsall, and Slavick.

AUDIENCE TO VISITORS

Visitors present were John Keister and Sarah Keister Armstrong from John Keister and Associates, Jan Kelsch, Louise Nee, Tina Sanchez, and Theresa Therens.

CONSENT AGENDA

A motion to approve the Consent Agenda containing the Board of Trustees Minutes from March 25, 2015, April 17, 2015, and April 18, 2015, the March 25, 2015, April 17, 2015, and April 18, 2015 Executive Session Minutes, and the March 2015 Disbursements was made by Vice President Sprague and seconded by Trustee Brockman.

Ayes: Benes, Brockman, Gebhardt, Hammerlund, Sprague, and Van Der Bosch
Nays: None
Absent: Schwarz
Abstain: None

FIRST DRAFT OF WORKING BUDGET FOR FY2015-2016

Administrative Librarian Bero discussed the working budget for FY2015-2016. He made mention that an updated working budget was distributed to them at their seats. The revenue numbers did not change between the two budget reports. Treasurer Schwarz arrives at 6:36pm. Administrative Librarian Bero stated that it is best to estimate on the conservative side when it comes to forecast revenue. On the expenditure side, there were some changes to the personnel budget due to insurance costs and personnel requests for additional staffing. At the end of next year there will be 79% of yearly expenses in reserve. We do not need to have more than 50% of yearly expenses in reserve. Stephen recommends that the Board transfers money out of the corporate fund into the special reserve fund.

TRANSFER MONEY FROM THE GENERAL FUND TO THE SPECIAL RESERVE FUND

A motion to Transfer $500,000.00 from the General Fund to the Special Reserve Fund was made by Treasurer Schwarz and seconded by Trustee Gebhardt.

Ayes: Benes, Brockman, Gebhardt, Hammerlund, Schwarz, Sprague, and Van Der Bosch
Nays: None

Absent: None
Abstain: None

STAFF REPORTS

There was some discussion.

CORRESPONDENCE

A letter of thanks from the Makim family.
Email Thank you to Librarian Freyre from Lee Van Dyke for the programming workshops.
A letter of thanks from Ben Mason to Deb Morton for her help in coordinating the Village's Student Art Reception.
A recycling award.

EXECUTIVE SESSION 5 ILCS 120/2 (c)(1) TO CONSIDER THE APPOINTMENT OF THE NEW EXECUTIVE DIRECTOR

A motion to adjourn to closed session at 7:59 pm To Consider the Appointment of the New Executive Director was made by President Hammerlund seconded by Vice President Sprague.

Ayes: Benes, Brockman, Gebhardt, Hammerlund, Schwarz, Sprague, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

Return to Open Session at 8:54 pm.
A motion to Appoint Stephen Bero for the Executive Director Position starting July 6, 2015 with Assistant Administrative Librarian Sara Murray as successor was made by Vice President Sprague and seconded by Trustee Brockman.

Ayes: Benes, Brockman, Gebhardt, Hammerlund, Schwarz, Sprague, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

ADJOURNMENT

A motion to adjourn at 8:56 p.m. was made by President Hammerlund and seconded by Vice President Sprague.

Ayes: Benes, Brockman, Gebhardt, Hammerlund, Schwarz, Sprague, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

APPROVED: Lynn Hammerlund
President

ATTEST: Eric VanDerBosch
Secretary