ALGONQUIN AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
2600 HARNISH DR
FEBRUARY 25, 2015
7:30 P.M.

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, February 25, 2015 in the Board Room.

All packets were distributed on Friday, February 20, 2015 and an agenda was posted in both libraries forty-eight hours prior to the meeting.

The meeting was called to order at 7:31 p.m. by President Hammerlund.
Those answering roll call were Trustees Brockman, Hammerlund, Sprague, and Van Der Bosch. Those absent from roll call were Trustees Benes, and Schwarz. Also present were Department Managers Bero, Murray, Christopherson, Parmele, and Slavick.

AUDIENCE TO VISITORS
Visitors present were Mary Gebhardt, Louise Nee and Katrina McGuire.

CONSENT AGENDA
A motion for the consent agenda containing the approval of the minutes of the January 28, 2015 Board Meeting, the minutes of the January 25, 2015 Executive Session, and the January 2015 Disbursements is approved by Consensus.

DECLARATION OF VACANCY ON THE LIBRARY BOARD
A motion for Declaration of Vacancy on the Library Board was made by President Hammerlund and seconded by Vice President Sprague.

Ayes: Brockman, Hammerlund, Sprague, and Van Der Bosch
Nays: None
Absent: Benes and Schwarz
Abstain: None

EXECUTIVE SESSION 5 ILCS 120/2(c)(3)
A motion to adjourn to closed session at 7:34 pm was made by Trustee Brockman seconded by Secretary Van Der Bosch.

Ayes: Brockman, Hammerlund, Sprague, and Van Der Bosch
Nays: None
Absent: Benes and Schwarz
Abstain: None

Return to Open Session at 7:38 pm.

APPOINTMENT OF TRUSTEE TO FILL THE VACANCY
A motion to Appoint Mary Gebhardt to the Vacancy on the Board of Trustees was made by President Hammerlund and seconded by Vice President Sprague.

Ayes: Brockman, Hammerlund, Sprague, and Van Der Bosch
Nays: None
Absent: Benes and Schwarz
Abstain: None

SWEARING IN AND SEATING OF TRUSTEE
Secretary Van Der Bosch administers the Oath of Office to Mary Gebhardt.

APPROVAL OF INVOLVEMENT IN CHARITABLE EVENTS
A motion to approve Involvement in Charitable Events which will include a Jeans for Charity, Food Pantry Collection and a Giving Tree/Mitten Tree was made by Secretary Van Der Bosch and seconded by Trustee Brockman.

Ayes: Brockman, Gebhardt, Hammerlund, Sprague, and Van Der Bosch
Nays: None
Absent: Benes and Schwarz
Abstain: None

APPROVAL OF POLICIES
A motion to approve Circulation of Library Materials, Code of Conduct, Meeting Room Policy, PM 107 Employment Categories, PM 204 Time Keeping, PM 703 Vacation, PM 704 Personal Time, PM 705 Sick Leave, PM 709 Continuing Education, PM 710 Educational Assistance, and PM 711 Tuition Reimbursement policies was made by Vice President Sprague and seconded by Trustee Brockman.

Ayes: Brockman, Gebhardt, Hammerlund, Sprague, and Van Der Bosch
Nays: None
Absent: Benes and Schwarz
Abstain: None

REPORT OF EXECUTIVE RECRUITER JOHN KEISTER
There was some discussion.

SCHEDULING INTERVIEWS OF EXECUTIVE CANDIDATES
A motion for a " Meet and Greet" of the Executive Candidates scheduled for Friday, April 17, 2015 with interviews scheduled for Saturday, April 18, 2015 was made by President Hammerlund and seconded by Trustee Sprague.

Ayes: Brockman, Gebhardt, Hammerlund, Sprague, and Van Der Bosch
Nays: None
Absent: Benes and Schwarz
Abstain: None

STAFF REPORTS
There was some discussion.

Fatima Sanchez, a write-in candidate for the April 7, 2015 Consolidated Election arrives at 7:59 pm.

CORRESPONDENCE
A legal memo from Roger Ritzman regarding Website Availability of Information About Public Employees
A legal memo from Roger Ritzman regarding the Consolidated Election on April 7, 2015
A legal memo from Roger Ritzman regarding Chronology of Required Ordinances including a Budget and Levy Calendar.
A thank you note from Debbie Gurnicz regarding Librarian Duray's outstanding assistance.
Secretary of State announcement and congratulatory letter that Librarian Tseng has been accepted into ILEAD USA 2015.
Certificate of Tree Planting

Obituary of a former employee, Mary J. Johnson. We are grateful for her service and for the generosity of her family.
Memorial donation letter sent to Ms. Jennifer Anderson.

ADJOURNMENT

A motion to adjourn at 8:05 p.m. was made by President Hammerlund and seconded by Secretary Van Der Bosch.

Ayes: Brockman, Hammerlund, Gebhardt, Sprague, and Van Der Bosch
Nays: None
Absent: Benes and Schwarz
Abstain: None

APPROVED: Lynn Hammerlund
_____
President

ATTEST: Eric VanDerBosch
_____
Secretary