ALGONQUIN AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
2600 HARNISH DRIVE
NOVEMBER 19, 2014
7:30 P.M.

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, November 19, 2014 at the Harnish Library.

All packets were distributed on Friday, November 14, 2014 and an agenda was posted in both libraries forty-eight hours prior to the meeting.

The meeting was called to order at 7:30 p.m. by President Hammerlund.
Those answering roll call were Trustees Benes, Hammerlund, Pedretti, Schwarz, Sprague, and Van Der Bosch. Also present were Department Managers Bero, Murray, Christopherson, Parmele, Pearsall, and Slavick. Trustee Brockman arrived at 7:42 p.m.

AUDIENCE TO VISITORS

Scott Termine of Wolf & Company LLP, Theresa Therens, and Louise Nee were present.

CONSENT AGENDA

A motion to approve the consent agenda containing the approval of the October 22, 2014 Board of Trustees Meeting Minutes, the October 2014 Disbursements, and the 2015 Holidays and Closings was made by President Hammerlund.

Ayes: Benes, Hammerlund, Pedretti, Schwarz, Sprague, and Van Der Bosch
Nays: None
Absent: Brockman
Abstain: None

APPROVAL OF CONSTRUCTION PROJECT DISBURSEMENTS (PAY APPLICATION #3)

A motion to approve the Construction Project Disbursements (Pay application #3) was made by Treasurer Schwarz and seconded by Trustee Pedretti.

Ayes: Benes, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: Brockman
Abstain: None

APPROVAL OF CONSTRUCTION CHANGE ORDER #2

A motion to approve Construction Change Order #2 was made by Trustee Pedretti and seconded by Treasurer Schwarz.

Ayes: Benes, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: Brockman
Abstain: None

ADOPTION OF AMENDMENT OF CIRCULATION OF LIBRARY MATERIALS POLICY

A motion to adopt the amendment of Circulation of Library Materials Policy was made by Treasurer Schwarz and seconded by Vice President Sprague.

Ayes: Benes, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: Brockman
Abstain: None

ADOPTION OF NEW POLICY: FREEDOM OF INFORMATION ACT

A motion to Adopt New Policy: Freedom of Information Act was made by Trustee Pedretti and seconded by Treasurer Schwarz.

Ayes: Benes, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: Brockman
Abstain: None

APPROVAL OF LIBRARY DEVICE AGREEMENT

A motion to approve the Library Device Agreement was made by Vice President Sprague and seconded by Trustee Benes.

Ayes: Benes, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: Brockman
Abstain: None

APPROVAL OF AMENDMENT TO PERSONNEL POLICY 707 INSURANCE

A motion to approve the Amendment to Personnel Policy 707 Insurance was made by Trustee Schwarz and seconded by Secretary Van Der Bosch.

Ayes: Benes, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: Brockman
Abstain: None

Trustee Brockman arrives at 7:42 p.m.

PRESENTATIONS

Scott Termine of Wolf & Company LLP presented the FY2013-2014 Annual Audit.

ACCEPTANCE OF ANNUAL AUDIT FY2013-2014

A motion to approve the Annual Audit FY2013-2014 was made by Treasurer Schwarz and seconded by Trustee Brockman.

Ayes: Benes, Brockman, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

ADOPTION OF ORDINANCE No. 2014-2015-104, AN ORDINANCE TO LEVY TAXES FOR LIBRARY PURPOSES FOR FY 2014-2015

A motion to adopt Ordinance No. 2014-2015-104, an Ordinance to Levy Taxes for Library Purposes for FY 2014-2015 was made by Vice President Sprague and seconded by Secretary Van Der Bosch.

Ayes: Benes, Brockman, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

APPROVAL OF CERTIFICATES OF LEVIES

A motion to approve the Certificate of Levies was made by Treasurer Schwarz and seconded by Trustee Brockman.

Ayes: Benes, Brockman, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

APPROVAL OF CERTIFICATES OF STATUS OF EXEMPT PROPERTY

A motion to approve the Certificates of Status of Exempt Property when received was made by President Hammerlund and seconded by Trustee Benes.

Ayes: Benes, Brockman, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

STAFF REPORTS

There was some discussion.

CORRESPONDENCE

A letter from Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd. regarding: Levy Ordinance Reminder
A thank you note from the Community Crisis Center for providing space for an information table
McHenry County Tax Appeals Pin # 19-29-180-012, 19-30-200-016, 19-30-253-007, 19-30-400-008, 19-31-226-008, 19-35-303-002
A Certificate of Tree Planting

REVIEW OF PROPOSALS FROM EXECUTIVE SEARCH FIRMS

Interim Administrative Librarian Bero provided a matrix detailing the five search firms arranged in ascending order according to their fee. The matrix listed if the proposal included a Guarantee, Interview of staff, Workload, Timeline, Plus, Minus, and Interesting.
There was discussion. A motion to interview John Keister & Associates and Bradbury Associates for the Executive Search Firm was made by President Hammerlund and seconded by Trustee Benes.

Ayes: Benes, Brockman, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

ADJOURNMENT

A motion to adjourn at 9:09 p.m. was made by President Hammerlund and seconded by Trustee Brockman.

Ayes: Benes, Brockman, Hammerlund, Pedretti, Sprague, Schwarz, and Van Der Bosch
Nays: None
Absent: None
Abstain: None

APPROVED:

/s/ Kent Sprague
President, pro tem

ATTEST:

/s/ Erin Van Der Bosch
Secretary