Algonquin Area Public Library District
115 Eastgate Dr.
Board of Trustees Facilities Committee Meeting
March 20, 2014
Minutes

The Algonquin Area Public Library District Board of Trustees Facilities Committee met on March 20, 2014 in the Dr. Nora Miller Room at the Eastgate Branch.

An agenda was posted forty-eight hours prior to the meeting. .

The meeting was convened at 6:32 p.m. by Secretary Van Der Bosch
Present: Trustees Benes, Brockman (6:35pm) and Hammerlund (6:45pm).
Also present were Library Managers Elam, Nee, Christopherson, Slavick, and Pearsall.

Librarian Elam reviewed the Capital Improvement – Phase II Harnish Facility Recommendations that was initially discussed at the November Facilities Committee meeting. Library staff is continuing to work with Doug Pfeiffer of Dewberry Architects. Library Management solicited Youth and Adult Services staff for their top priorities. The following are the top three priorities for both departments:

1) Remove the existing large, dysfunctional service desks and replace with smaller service points.
2) Establish public gathering areas (under the dome in AS) with comfy seating and popular materials displayed and highlighted.
3) Double the size of the meeting room.

Librarian Elam requested that staff begin design services (approximately $36,000 that will come out of Per Capita Grant monies). The rough plan is a three-tiered project with the desk project at approximately $485,000, the gathering area added in at approximately $815,000, and the total for the 3 tiers (including design services) at approximately $1.2MM. Secretary Van Der Bosch requested that there will be a specific monetary breakout of the meeting room expansion and a more developed plan.
Trustee Van Der Bosch and Librarian Elam will schedule another facilities meeting. At that meeting, the facilities committee will discuss the projects again and then make recommendations to the full Board of Trustees.

Sharon Dickson of Dickson Design Studio in Algonquin reviewed the Landscape Renovation Proposal and Plan. She illustrated the difficulties with the current landscape and reviewed the concepts for new landscape plan.

Secretary Van Der Bosch adjourned the meeting at 7:34 p.m.

ATTEST: Eva VanDerBosch
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Chair