Algonquin Area Public Library District
115 Eastgate Dr.
Board of Trustees Facilities Committee Meeting
November 20, 2013
Minutes

The Board of Trustees of the Algonquin Area Public Library District Facilities Committee met for the first time on November 20, 2013 in the Dr. Nora Miller Room at the Eastgate Branch.

An agenda was posted forty-eight hours prior to the meeting. .

The meeting was convened at 6:32 p.m. by Secretary Van Der Bosch
Present: Trustees Brockman and Benes.
Also present were Librarians Elam and Nee.
Audience: Librarians Jazwinski, Murray, and Slavick.

Doug Pfeiffer of Dewberry Architects reviewed the Capital Improvements and Replacement Schedule with the committee and demonstrated how it can be a budgeting tool and a planning document. The plan covers mechanical, electrical, and architectural expenses for both buildings. The committee discussed and asked questions about the plan. In the upcoming budgeting months, the committee will expect staff to make recommendations on the first steps. The facilities committee will then discuss again and make recommendations to the Board of Trustees.

Librarian Elam reviewed the landscaping proposal from Dickson Design Studio located in Algonquin. Phasing the project and having volunteers do the labor was discussed.

Secretary Van Der Bosch adjourned the meeting at 7:24 p.m.

ATTEST:

Erin VanDerBosch
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Chair