Algonquin Area Public Library District

Budget Committee Meeting
Board Room
2600 Harnish Drive
Thursday, September 27, 2012
6:00pm

MINUTES

The Budget Committee of the Algonquin Area Public Library met on Thursday, September 27, 2012 in the Board Room.

An agenda was posted in the Library forty-eight hours prior to the meeting.

The meeting was called to order at 6:01pm by Chairman Schwarz.

Attending the meeting: Treasurer and Chair Schwarz; Trustees Faubl and Van Der Bosch; President Hammerlund as ex-officio committee member; Administrative Librarian Elam and Assistant Administrative Librarian Nee, and Circulation Manager Christopherson. There were no visitors.

Preliminary Audit FY 2012
The preliminary audit was discussed. It was noted that personal expenses rose from 61% to 63% even though personnel was trimmed this past year. AAPLD received 97% of taxes collected and our long term debt is decreasing. The audit presentation to the Board will be done at the November meeting.

Automated Materials Handling Unit/Lobby Project
Circulation Manager Christopherson described FY12-13 personnel changes regarding the AMH project and described the lobby renovation. The committee discussed recommendations regarding including the security system in the lobby project and decided not to include security. Administrative Librarian Elam detailed the current Branch weeding project. The committee discussed the lobby renovation/RFID/AMH project costs. Representatives from Dewberry services will present the project and budget to the board at the October meeting.

Capital Assets Policy
The policy was discussed and will be included in the October Board packet.

Chair Schwarz adjourned the meeting at 6:58pm.

_____ 10/24/2012_____
Brian Schwarz, Treasurer Date