ALGONQUIN AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
2600 HARNISH DRIVE
October 23, 2019
7:00 P.M.

The Board of Trustees of the Algonquin Area Public Library District met on Wednesday, October 23, 2019 at the Harnish Library.

All packets were distributed on Friday, October 18, 2019 and an agenda was posted in both libraries forty-eight hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President McGuire.
Those answering roll call were Trustees McGuire, Mejia, Pelke, Schaaf, and Smith. Trustee Athmalingam and Medrano-Sanchez were absent. Also present were Executive Director Murray, Assistant Director Dolin, and Department Managers Chiappone, Christopherson, Husak, McCallum, and Parmele.
President McGuire welcomed visitors.
Trustee Medrano-Sanchez arrived at 7:03 p.m.

AUDIENCE TO VISITORS
Jim Savio from Sikich LLP was present.
Faith Hurley from PinPoint Collective was present.

CONSENT AGENDA
A motion to approve the consent agenda containing the approval of the September 25, 2019 Board of Trustees Meeting Minutes as corrected and the September 25, 2019 Financial Statements was made by Secretary Schaaf and seconded by Trustee Mejia.

Ayes: McGuire, Mejia, Pelke, Schaaf, and Smith
Nays: None
Absent: Athmalingam and Medrano-Sanchez
Abstain: None

APPROVAL OF THE SEPTEMBER 2019 AND OCTOBER 2019 DISBURSEMENTS
A motion to approve the September 2019 and October 2019 Disbursements was made by Vice President Schaaf and seconded by Treasurer Mejia. The motion passed by roll call vote 6/0.

Ayes: McGuire, Mejia, Medrano-Sanchez, Pelke, Schaaf, and Smith
Nays: None
Absent: Athmalingam
Abstain: None

PRESENTATION OF THE ANNUAL AUDIT FOR FISCAL YEAR 2018-2019: FIRST DRAFT
Jim Savio from Sikich LLP presented the First Draft of the Annual Audit for fiscal years 2018-2019. Sikich took over the contract for the Library's annual audit and the process went well from both the Library's and Auditor's perspectives. There was some discussion.

RATIFICATION OF APPROVAL OF CONSULTANT FOR EASTGATE BRANCH PROJECT

Faith Hurley from PinPoint Collective presented the approach by which PinPoint will capture information and collaborate and identify target users to determine the best solution for the Library District, Eastgate Branch, and the community.

There was some discussion.

A motion to proceed using PinPoint Collective as the consultant of choice pending eventual contract negotiation for the Eastgate Branch Project was made by Vice President Schaaf and seconded by Treasurer Mejia. Motion passed by roll call vote 5/1.

Ayes: McGuire, Mejia, Pelke, Schaaf, and Smith
Nays: Medrano-Sanchez
Absent: Athmalingam
Abstain: None

APPROVAL OF REIMBURSEMENT FOR TRAVEL, MEAL, AND LODGING

There are no reimbursements.

ADOPTION OF ORDINANCE No. 2019-2020-103, AN ORDINANCE TO LEVY TAXES FOR LIBRARY PURPOSES FOR FY 2019-2020

A motion to adopt Ordinance No. 2019-2020-103, an Ordinance to Levy Taxes for Library Purposes for FY 2019-2020 was made by Treasurer Mejia and seconded by Trustee Pelke. The motion passed by roll call vote 6/0.

Ayes: McGuire, Mejia, Medrano-Sanchez, Pelke, Schaaf, and Smith
Nays: None
Absent: Athmalingam
Abstain: None

APPROVAL OF CERTIFICATE OF LEVIES

A motion to approve the Certificate of Levies was made by Trustee Pelke and seconded by Vice President Schaaf. The motion passed by roll call vote 6/0.

Ayes: McGuire, Mejia, Medrano-Sanchez, Pelke, Schaaf, and Smith
Nays: None
Absent: Athmalingam
Abstain: None

REQUIREMENTS FOR PUBLIC LIBRARY PER CAPITA GRANT FY2020

The Board met some of the requirements for the Per Capita Grant FY2020 with a Discussion of Serving Our Public Chapter 11: Fundraising [Trustee Fact Files] and reviewed new policy requirements and a Sparks Podcast regarding Harassment in the Workplace.

STAFF REPORTS

Executive Director Murray gave a brief synopsis of the meeting with the Village of Algonquin. There was some discussion.

TRUSTEE REPORTS

Trustee Pelke is looking forward to the ILA conference

Trustee Schaaf conveyed thanks from the Friends for pizza and cake from the Library and that he will not be here for the December 4, 2019 Board meeting

Trustee Medrano-Sanchez is looking forward to the ILA conference

President McGuire has been reading a lot about libraries. She likes that libraries as a whole are being pulled out for national publications.

CORRESPONDENCE

A certificate of Tree Planting

EXECUTIVE SESSION [5 ILCS 120/2(C)(1)] THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES

A motion to go into Executive Session [5 ILCS 120/2(c)(1)] The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees at 8:46 p.m. was made by Trustee Pelke and seconded by Treasurer Mejia. Motion passed by roll call vote 6/0.

Ayes: McGuire, Mejia, Medrano-Sanchez, Pelke, Schaaf, and Smith
Nays: None
Absent: Athmalingam
Abstain: None

Return to open session at 10:22 p.m. Trustees McGuire, Mejia, Medrano- Sanchez, Pelke, Schaaf, and Smith were in attendance. Executive Director Murray was also present.

AS A RESULT OF EXECUTIVE SESSION [5 ILCS 120/2(C)(1)] THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES, IF ANY

A motion to approve a 3% performance increase effective with the November 15, 2019 payroll for Executive Director Murray was made by Treasurer Mejia and seconded by Vice President Schaaf. Motion passed by roll call vote 6/0.

Ayes: McGuire, Mejia, Medrano-Sanchez, Pelke, Schaaf, and Smith
Nays: None
Absent: Athmalingam
Abstain: None

ADJOURNMENT

A motion to adjourn at 10:24 p.m. was made by Trustee Sanchez and seconded by Trustee Smith

Ayes: McGuire, Mejia, Medrano-Sanchez, Pelke, Schaaf, and Smith
Nays: None
Absent: Athmalingam
Abstain: None

APPROVED:

President

ATTEST:

Secretary pro tempore